

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOSTER CITY AUTHORIZING THE MAYOR TO EXECUTE CONTRACT AMENDMENT NO. THREE (3) IN THE AMOUNT OF \$60,000 WITH IT'S PERSONNEL CONSULTING INC. FOR HUMAN RESOURCES CONSULTING SERVICES

CITY OF FOSTER CITY

WHEREAS, on July 21, 2022, the City entered into a professional services agreement with It's Personnel Consulting to provide Human Resources (HR) services in various functions including recruitment, classification/compensation, benefits administration, leave administration and other HR functions on an as needed basis up to a maximum Agreement amount of \$20,000; and

WHEREAS, on May 22, 2023, Contract Amendment No. One (1) was approved by the City Manager to increase the contract based on recent vacancies that occurred in the HR Department for an additional \$29,000 increasing the maximum Agreement amount to \$49,000; and

WHEREAS, on August 21, 2023, Contract Amendment No. Two (2) was approved by the City Council to increase the contract by \$101,000 to provide an Interim Human Resources Director while a recruitment on the position was completed increasing the maximum Agreement amount to \$150,000; and

WHEREAS, Contract Amendment No. Three (3) would increase the agreement amount to provide additional HR services while a Human Resources Manager position is being recruited. With Contract Amendment No. Three (3), the revised total contract amount will be \$210,000; and

WHEREAS, there is adequate funding in the Human Resources budget to cover these costs.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Foster City does hereby authorize the Mayor to execute Contract Amendment No. Three (3) in the amount of \$60,000 with It's Personnel Consulting for additional HR consulting services.

PASSED AND ADOPTED as a resolution of the City Council of the City of Foster City at the regular meeting held on the 20th day of May, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PATRICK SULLIVAN, MAYOR

ATTEST:

PRISCILLA SCHAUS, CITY CLERK