

**CITY OF FOSTER CITY/  
ESTERO MUNICIPAL IMPROVEMENT DISTRICT**

**REGULAR MEETING OF MARCH 17, 2025**

**MINUTES**

**CALL TO ORDER OF CITY COUNCIL/EMID BOARD OF DIRECTORS**

The Regular Meeting of March 17, 2025 of the City Council of the City of Foster City, sitting as said Council and as ex officio the Board of Directors of the Estero Municipal Improvement District (EMID), was called to order at 6:30 p.m. by Mayor/President Stacy Jimenez.

This meeting was held as a hybrid meeting.

**ROLL CALL**

The Deputy City Clerk called the roll:

**PRESENT:** Councilmembers/ex officio EMID Directors Art Kiesel, Suzy Niederhofer, Patrick Sullivan, Phoebe Venkat, and Mayor/President Stacy Jimenez.

**ABSENT:** None.

**STAFF PRESENT:** Stefan Chatwin, City/District Manager; Benjamin Stock, City Attorney/District Legal Counsel; Marlene Subhashini, Assistant City/District Manager; Andrew Brozyna, Public Works Director; Sofia Mangalam, Community Development Director; William Sandri, Police Captain; Nate Cruz, Finance Director; Derek Schweigart, Parks and Recreation Director; Diane Pitman, Administrative Services Director; Rob Lasky, IT Manager; Laura Galli, Engineering Manager; Francine Magno, Senior Civil Engineer; Nori Jabba, Housing Coordinator; Helen Gannon, Senior Planner; Katherine Estrada, Deputy City Clerk; and Shuli Chen, Video Technician.

**PUBLIC**

Sandra Berry addressed the City Council in person regarding the Edgewater Place Shopping Center.

**CONSENT CALENDAR**

Motion by Councilmember/Director Venkat, seconded by Councilmember/Director Sullivan, and carried unanimously, 5-0-0, approving the following items on the City/District Consent Calendar:

## City/EMID Consent Calendar

1. City/EMID Regular Meeting Minutes of March 3, 2025;
2. City Ordinance No. 689, “An Ordinance of the City of Foster City Amending Section 2.36.200, “Meetings-Absenteeism” of Chapter 2.36, “Citizens Advisory Committees” of the Foster City Municipal Code to Specify the Number of Absences from Meetings that Would Constitute a Resignation (First Reading on March 3, 2025);”
3. City Resolution No. 2025-14, “A Resolution of the City Council of the City of Foster City Authorizing (1) an Agreement with Fehr and Peers in the Amount of \$130,000 for Professional Transportation Planning and Engineering Services for the Foster City Bicycle And Pedestrian Master Plan (BPMP) Project; (2) A Project Contingency in the Amount of \$20,000; (3) Designating the Traffic Review Committee as the City’s Bicycle and Pedestrian Advisory Committee; and (4) Finding the Approval Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines §15306 – Information Collection;”
4. City Resolution No. 2025-15, “A Resolution of the City Council of the City of Foster City Accepting the Work Performed by Shaw Integrated and Turf Solutions, Inc. dba Shaw Sports Synthetic Turf for the Edgewater Park Softball and Soccer Synthetic Turf Resurfacing Project (CIP 301-712) and Directing the City Clerk to File the Notice of Completion”; and
5. City Resolution No. 2025-16, “A Resolution of the City Council of the City of Foster City Authorizing the Appropriation of Funding in the Amount of \$30,000 from the San Mateo-Foster City School District, City Capital Project Fund from (Fund 301) to the Street Rehabilitation Project (2024-2025) CIP 301-722; Award of Construction Contract to MCK Services, Inc. (MCK) for the Construction of the Street Rehabilitation Project (2024-2025) CIP301-722; Execution of a Task Order with CSG Consultants for Construction Management, Inspection Services, and Material Testing Services; and Finding the Approval Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines §15061(B)(3) and 15301(C)—Existing Facilities.”

## **ITEM REMOVED FROM CONSENT CALENDAR**

WYLAND FOUNDATION’S 2025 MAYOR’S CHALLENGE FOR WATER CONSERVATION. CITY RESOLUTION NO. 2025-17.

Without objection from the City Council, Mayor Jimenez pulled this item from the Consent Calendar.

Discussion ensued.

Motion by Vice Mayor Kiesel, seconded by Councilmember Niederhofer, and carried unanimously, 5-0-0, approving City Resolution No. 2025-17, “A Resolution of the City

Council of the City of Foster City Supporting the Wyland Foundation's 2025 Mayor's Challenge for Water Conservation."

## **REPORTS**

WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS PROJECT (CIP 455-652) – CLEAN WATER PROGRAM – UPDATE FOR QUARTER 4 – OCTOBER THROUGH DECEMBER 2024. MINUTE ORDER NO. 2020.

Public Works Director Brozyna introduced David Umezaki, representing EKI Environment and Water, Inc., who presented the staff report.

Discussion ensued.

Motion by Director Venkat, seconded by Vice President Kiesel, and carried unanimously, 5-0-0, adopting Minute Order No. 2020, to receive and accept the report on the Wastewater Treatment Plant Master Plan Improvements Project (CIP 455-652) – Clean Water Program – Update for Quarter 4 – October through December 2024.

GENERAL PLAN AND HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR 2024. MINUTE ORDER NO. 2021.

Senior Planner Gannon presented the staff report.

Discussion ensued.

Motion by Councilmember Niederhofer, seconded by Councilmember Sullivan, and carried unanimously, 5-0-0, adopting Minute Order No. 2021, to receive and accept the General Plan and Housing Element Annual Progress Report for 2024.

GENERAL PLAN AMENDMENT OF PARKS AND OPEN SPACE AND CONSERVATION ELEMENTS. MINUTE ORDER NO. 2022.

Community Development Director Mangalam introduced Della Acosta, representing Rincon Consultants, Inc., who presented the staff report.

Discussion ensued.

Motion by Councilmember Niederhofer, seconded by Councilmember Venkat, and carried unanimously, 5-0-0, adopting Minute Order No. 2022, to receive and accept the General Plan Amendment of Parks and Open Space and Conservation Elements.

## **COMMUNICATIONS**

CITY/DISTRICT WARRANT OF DEMANDS. NO ACTION TAKEN.

City/District Warrants of Demands were Processed and Issued on February 27, 2025.

## **CITY/DISTRICT MANAGER REPORTS, COUNCIL/BOARD STATEMENTS AND REQUESTS, AND COUNCIL LIAISON REPORTS**

City/District Manager Chatwin notified the City Council/EMID Board that he will be out of the office for the week, and Assistant City/District Manager Subhashini will serve as the Acting City/District Manager in his absence.

Councilmember/Director Niederhofer expressed concern regarding the Edgewater Place Shopping Center.

Councilmember/Director Venkat wished a happy St. Patrick's Day and a happy Purim to those who celebrate. She reminded the public that the Second Harvest Food Bank Free Grocery Program will be held in front of the Foster City Public Library on March 21 from 8:30am to 10:00am.

Councilmember/Director Sullivan wished the public a happy St. Patrick's Day. He stated he attended the San Mateo Union High School District Board meeting on March 12.

Vice Mayor/Vice President Kiesel stated he attended the Rethink Waste Finance Committee meeting on March 13. He praised the City's Principal Management Analyst, 'Andra Lorenz, for her work on the implementation of Rethink Waste's funding for capital projects.

Mayor/President Jimenez stated she is working with the San Mateo County Supervisors to inform the public on the City's safety measures in the case of emergencies. She thanked the City's Public Works staff for working during the poor weather conditions.

## **CLOSED SESSION**

Mayor/President Jimenez recessed the meeting into Closed Session for:

1. Conference with Labor Negotiators (Government Code Section 54957.6)  
Agency Designated Representatives: Diane Pitman and Austris Rungis  
Employee Organization: AFSCME;
2. Conference With Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One potential case); and
3. Report Out from Closed Session

Meeting recessed into Closed Session at 8:12 p.m. and reconvened at 8:42 p.m.

City Attorney/District Legal Counsel Stock reported that no action was taken in Closed Session.

## **ADJOURNMENT**

Hearing no objection from the City Council/EMID Board, Mayor/President Jimenez adjourned the meeting. Meeting adjourned at 8:42 p.m.