



DATE: June 2, 2025

TO: Mayor and Members of the City Council

VIA: Stefan Chatwin, City Manager  
Marlene Subhashini, Assistant City Manager

FROM: Sofia Mangalam, Community Development Director  
Vanessa Brannon, Senior Management Analyst  
Nori Jabba, Housing Coordinator

SUBJECT: CITIZENS SUSTAINABILITY ADVISORY COMMITTEE 2024 YEAR END  
REPORT AND REVIEW OF MISSION STATEMENT AND GOALS FOR  
2025

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### RECOMMENDATION

It is recommended that the City Council, by Minute Order, review and accept the Citizens Sustainability Advisory Committee (CSAC) 2024 Year End Report (Attachment 1), and Mission Statement and 2025 Goals (Attachment 2) and provide direction to the committee on other Council initiatives or priorities for the upcoming year.

### EXECUTIVE SUMMARY

The Citizens Sustainability Advisory Committee has prepared a written Year-End Report for 2024 and Goals for 2025 and reviewed its Mission Statement for the City Council's review and acceptance.

### BACKGROUND AND ANALYSIS

Pursuant to Minute Order No. 802, each citizen advisory committee must prepare a written year-end report, review its mission statement, and prepare a written annual goals/work program for the upcoming year for presentation to the City Council at a City Council meeting in the first quarter of each year. Due to staff oversight, the CSAC 2025 Goals and 2024 Accomplishments discussion was not agendized in time to meet the first quarter deadline. CSAC Members approved 2025 goals at the February 12, 2025, Regular Meeting, discussed 2024 Accomplishments at the April 28, 2025, Special

Meeting, and approved the final 2024 Year-End Report and Mission Statement and 2025 Goals at the May 19, 2025, Special Meeting.

CSAC's Mission Statement for 2025 remains unchanged from 2024 and is as follows:  
*The Citizens Sustainability Advisory Committee shall advise the City Council on sustainability issues facing Foster City regarding Environmental, Economic, or Social sustainability and research, review, and provide comments on proposed programs and initiatives.*

#### CEQA

Not Applicable

#### FISCAL IMPACT

There is no fiscal impact.

#### CITY COUNCIL VISION, MISSION, AND VALUE/PRIORITY AREA

Sustainability

#### ATTACHMENTS:

Attachment 1 - 2024 Committee Year-End Report

Attachment 2 - Mission Statement and Goals for 2025