

## GENERAL PLAN ANNUAL PROGRESS REPORT – 2023

### Introduction

State law requires all cities and counties in California to adopt a General Plan, comprised at minimum of seven mandated “Elements,” that addresses physical development within its jurisdiction.

The table below shows the State-mandate elements and their counterparts in the Foster City General Plan.

State-Mandated Elements	Corresponding Foster City General Plan Elements	Last Updated
Land Use  Circulation	Land Use and Circulation Element	Full adoption February 1, 2016.  Updated some policies to be consistent with National Pollutant Discharge Elimination System (NPDES) Permit related to green infrastructure on September 3, 2019.
Housing	Housing	Adopted May 2023.
Open Space	Parks and Open Space	September 2009.
Conservation	Conservation	Full adoption in September 2009.  Updated some policies to be consistent with National Pollutant Discharge Elimination System (NPDES) Permit related to green infrastructure on September 3, 2019.
Safety	Local Hazard Mitigation Plan (LHMP) and Safety Element Update	LHMP on December 13, 2021.  Safety Element was updated and adopted in August 2023.
Noise	Noise	May 1993.

### General Plan Implementation

This Annual Progress Report was presented to the Planning Commission on February 15, 2024, and City Council on March 4, 2024. Planning Department staff worked with other City departments in assessing the programs of the different Elements of the General Plan and prepared this General Plan Annual Progress Report. The table below includes measures associated with the implementation of the General Plan with specific reference to individual elements of the General Plan:

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
<b>CHAPTER 3: LAND USE AND CIRCULATION ELEMENT-ADOPTED FEBRUARY 1, 2016</b>			
LUC-A-3-a	<p><b>Continue Code Enforcement Program.</b> The City will continue its code enforcement program to ensure that residential, commercial and industrial properties are maintained. This responsibility will include, but not be limited to, periodic spot checks of property throughout the City and follow-up investigation of property maintenance complaints. Property maintenance standards shall be enforced, including weed abatement, painting/staining of buildings, trash and debris removal from yards, and planting and maintenance of landscaping.</p> <p>Responsibility: Community Development Department.</p> <p>Timeframe: Current and ongoing.</p>	<p>The City initiated the “See-Click-Fix” program in 2016 to more efficiently handle complaints and enforcement. Code enforcement of property maintenance standards is an ongoing responsibility of the Community Development Department.</p> <p>In 2023, See-Click-Fix handled 1,477 cases.</p> <p>Promotion of See-Click-Fix and other communications were expanded through:</p> <ul style="list-style-type: none"> <li>• Dedicated social media posts on a monthly basis from August 2023-December 2023 via Facebook and Twitter</li> <li>• Videos – Mayoral Minute Episode 1 (1/26/23), Foster City @ Work Episode 3 (9/14/23 and 9/28/23)</li> <li>• Community Annual Report was promoted in the newsletter 12/14/23 and 12/28/23</li> </ul>	CDD
LUC-C-12-a	<p><b>Periodic Monitoring of Land Uses Throughout the City.</b> Periodically monitor land uses throughout the City to determine when changes in land use may be appropriate, actual land use practices, economic practicality of maintaining current land uses and level of property maintenance. Specific future actions might include:</p> <p>a. Revitalization of older neighborhood retail centers.</p>	<p>On November 2, 2023, the Planning Commission approved a Use Permit to allow the demolition of an existing 20,737 square foot building and construction of a new 190,000 square foot, five-story, research and</p>	CDD-CM

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	<p>b. Changes in land use designations and zoning where necessary to respond to changes in economic conditions and/or City needs.</p> <p>c. Meeting with property owners to discuss possible redevelopment opportunities and constraints, especially in the Chess Drive/Hatch Drive area and along the northeast side of Foster City Boulevard.</p> <p>Responsibility: Planning and Code Enforcement Division and Planning Commission.</p> <p>Timeframe: Current and ongoing.</p>	<p>development building in the south campus of the Gilead Sciences Integrated Campus Master Plan located at 331 Lakeside Drive (UP2023-0079).</p> <p>In 2023, the City rezoned several sites listed in the sites inventory in the Housing Element 2023-31 to be consistent with the capacity in the sites inventory. These zoning map changes are explained in Housing Element Appendix D. Links to the various ordinances are in Housing Element Appendix H.</p>	
LUC-E-2-a	<p><b>Plan Consultation and Consistency.</b> Maintenance, planning, and design of projects affecting the transportation system shall be consistent with local bicycle, pedestrian, transit, multimodal, and other relevant plans, except that where such consistency cannot be achieved without negative consequences, consistency shall not be required if the head of the relevant department provides written approval explaining the basis of such deviation.</p> <p>Responsibility: Community Development Department and Public Works Department</p> <p>Timeframe: Current and Ongoing</p>	<p>Ongoing. All City projects proposed in the Capital Improvement Program each Fiscal Year are developed consistent with the General Plan and also reviewed by the Planning Commission for consistency. Work on a bicycle and pedestrian master plan is scheduled to begin in FY 2024-25.</p>	<p>PW</p> <p>CDD</p>
LUC-E-2-b	<p><b>Street Network/Connectivity.</b> As feasible, Foster City shall incorporate Complete Streets infrastructure into existing streets to improve the safety and convenience of users and to create employment, with the particular goal of creating a connected network of facilities accommodating each category of users and increasing connectivity across jurisdictional boundaries and for existing and anticipated future areas of travel origination or destination.</p>	<p>Ongoing. All City and development projects incorporate, where feasible, Complete Streets infrastructure.</p> <p>Council approved installation of sharrows on Class III bike routes to be installed as streets have pavement rehabilitation.</p>	<p>PW</p> <p>CDD</p>

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	<p>Responsibility: Community Development Department and Public Works Department</p> <p>Timeframe: Current and Ongoing</p>	In August 2023, CIP 703 constructed new bike lanes along Shell Blvd. from Shell Bridge to Beach Park Blvd.	
LUC-E-2-c	<p><b>Bicycle and Pedestrian Advisory Consultation.</b> Transportation projects shall be reviewed by the Traffic Review Committee early in the planning and design stage, to provide comments and recommendations regarding Complete Streets features to be incorporated into the project.</p>	<p>Ongoing. Traffic related items (traffic improvement requests, relevant CIP projects, etc.) are taken to the Traffic Review Committee for recommendation to the City Council prior to approval.</p> <p>On February 9, 2021, the City Council approved the installation of a temporary Class II Bikeway along Edgewater Boulevard between Beach Park Blvd. and Baffin Street to provide another alternative route for cyclists while the Levee Improvement Project is under construction. The temporary Class II Bikeway was installed in March 2021 and will be considered for permanent installment at the completion of the Levee Project anticipated in January 2024.</p>	<p>PW</p> <p>CDD</p>
LUC-E-2-d	<p><b>Evaluation.</b> All relevant agencies or departments shall perform evaluations of how well the streets and transportation network of Foster City are serving each category of users by collecting baseline data and collecting follow-up data on a regular basis.</p>	The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to understand its pavement condition. Through P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The program	<p>PW</p> <p>CDD</p>

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		helps determine the most cost-effective treatment to extend the life of the roadways. The City was awarded a PTAP grant for the FY23-24. The pavement assessment for FY23-24 is being performed by Adhara Systems, Inc. and is anticipated to be completed by June 2024.	
LUC-E-2-e	<p><b>Leadership Approval for Exemptions.</b> Projects that seek Complete Streets and/or Green Streets exemptions must provide written finding of why accommodations for all modes that were not included in the project and signed off by the Public Works Director or equivalent high level staff person. Projects that are granted exceptions must be made publicly available for review. Federal guidance on exceptions can be found from the Federal Highway Administration (FHWA) Accommodating Bicycle and Pedestrian Travel <a href="http://www.fhwa.dot.gov/environment/bicycle_pedestrian/guidance/design_guidance/design.cfm">http://www.fhwa.dot.gov/environment/bicycle_pedestrian/guidance/design_guidance/design.cfm</a></p>	No requests for exemption from Complete Streets requirements were received in 2023.	PW CDD
LUC-E-7-a	<p><b>Transit System Infrastructure.</b> The City will work with transit providers to facilitate the maintenance and upgrade of the transit system infrastructure to enhance public use, including:</p> <ul style="list-style-type: none"> <li>a. Transit stops and bus lanes that are safe, convenient, clean and efficient;</li> <li>b. Accessible transit stops that have clearly marked street-level designation;</li> <li>c. Transit stops that are safe, sheltered, clean, and well lit;</li> <li>d. Transit stops that are located along corridors within mixed-use or transit-oriented development areas.</li> <li>e. Use of Green Infrastructure and Green Streets features where applicable.</li> </ul>	In 2023/2024 Staff participated in SamTrans Bus Stop Improvement Plan (BSIP) Public Agency Working Group meetings and reviewed Draft Bus Stop Design Guidelines.	PW CDD

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LUC-E-7-b	<b>Public Transit Information.</b> The City will provide information regarding public transit at City Hall, the Recreation Center, the City's web site, and other locations to promote the use of public transit.	Public transit information is provided at City buildings and on the City's website.	CDD CM
LUC-E-7-b	<b>Designation of New Bus Routes.</b> The City will work with transit providers to designate new bus routes, provide curbside space for bus stops, and require major commercial/industrial developments along bus routes to accommodate buses in their circulation plans. Bus turnouts or shelters will also be required to be provided by the development.	In August 2023, Staff attended SamTrans Bus Stop Improvement Plan (BSIP) Public Agency Working Group meetings and reviewed Draft Bus Stop Design Guidelines.	PW CM CDD
LUC-E-8-a	<b>Bicycle and Pedestrian Access.</b> Make it a condition of approval that new, large-scale developments address transit, biking and walking access to the site.	Ongoing as a part of development review. In 2023, the City adopted bicycle parking requirements and development standards for bicycle parking and storage facilities.	CDD
LUC-E-8-b	<p><b>Development Standards for Bicycles.</b> The City will establish standards for new development and redevelopment projects to support bicycle use, including:</p> <ul style="list-style-type: none"> <li>a. Develop standards for safe pedestrian and bicyclist accommodations, including: <ul style="list-style-type: none"> <li>i. "Complete Streets" policies that foster equal access by all users in the roadway design;</li> <li>ii. "Green Streets" policies that serve to treat stormwater and include additional environmental benefits;</li> <li>iii. Bicycle and pedestrian access internally and in connection to other areas through easements;</li> <li>iv. Safe access to public transportation and other non-motorized uses through construction of dedicated paths;</li> <li>v. Safe road crossings at major intersections.</li> </ul> </li> </ul>	<p>Development of standards are included in the Bicycle, Pedestrian and Intersection Evaluation Study prepared in 2017 and adopted by the City Council on February 5, 2018. A Bicycle and Pedestrian Master Plan is scheduled to begin work in FY24-25.</p> <p>Ongoing. Council approved installation of sharrows on Class III bike routes to be installed as streets have pavement rehabilitation.</p> <p>In 2023, the City adopted bicycle parking requirements and development standards for bicycle parking and storage facilities.</p>	PW CDD PD
LUC-E-9-a	<b>Pedestrian and Bicycle Safety.</b> Provide safe and convenient access for pedestrians and bicyclists to, across, and along major roadways. The	A Bicycle, Pedestrian and Intersection Study was prepared in 2017 and	PW

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	<p>City shall conduct a study of all intersections in the City from a comprehensive perspective which would consider the needs of pedestrians, bicyclists and motorists. The study will include an examination of potential options to address not only current conditions but also conditions anticipated by future development, including enforcement of traffic laws applicable to pedestrians and bicycles. The City will also prepare a study that reviews highly used intersections by pedestrians that are going to Foster City schools and recreational amenities such as the levee and parks and identify ways to increase pedestrian safety at those intersections.</p>	<p>adopted by the City Council on February 5, 2018.</p> <p>Council approved installation of sharrows on Class III bike routes to be installed as streets have pavement rehabilitation.</p> <p>Ongoing. The City continues to implement improvements as recommended from the Study.</p> <p>A Bicycle and Pedestrian Master Plan is schedule to begin work in FY24-25.</p> <p>As part of the Levee Improvements Project, a temporary Class II Bikeway along Beach Park Blvd between Teal Street and Foster City Boulevard was installed to provide an alternative route for cyclists while the Levee Improvements Project is under construction through January 2024.</p>	<p>CDD</p> <p>PD</p>
LUC-E-9-b	<p><b>Bicycle Route and Pedestrian Path Improvement Program.</b> The City shall conduct a study with the following goals: 1) identify bike routes that may need enhancements that would increase cyclist safety going to schools, parks, shopping center or civic areas; and 2) identify major thoroughfares and any enhancements to those roadways that would allow cyclists to get to the levee and other common destinations safely. The purpose of the bicycle route system is to connect major work, shopping, school, civic, and recreational destinations throughout the City, while avoiding as many of the most heavily used street segments as possible.</p>	<p>A Bicycle, Pedestrian, and Intersection improvement Study was prepared in 2017 and adopted by the City Council on February 5, 2018.</p> <p>Council approved installation of sharrows on Class III bike routes to be installed as streets have pavement rehabilitation.</p> <p>The City continues to implement improvements as recommended from the Study.</p>	<p>PW</p> <p>CDD</p> <p>PR</p>

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		A Bicycle and Pedestrian Master Plan is scheduled to begin work in FY24-25.	
LUC-F-1-a	<b>System Monitoring.</b> The City will monitor traffic and congestion to determine when and where the City needs new transportation or circulation facilities in order to increase access and efficiency.	Ongoing.  Construction of the Traffic Signals at various Intersections – CIP 301-681, was completed and Notice of Completion is planned for February 2024.	PW
LUC-F-1-b	<b>Signal Synchronization.</b> The City will review signal timing programs to enhance traffic flow and efficiency and determine where emissions reduction benefits can be demonstrated, including maintenance of the synchronization system, and will coordinate with adjoining jurisdictions as needed to optimize transit operation while maintaining a free flow of traffic.	Ongoing	PW
LUC-F-1-c	<b>Periodically Monitor Traffic Conditions.</b> The City will periodically monitor traffic conditions on arterial and selected collector streets to determine levels of service and safety conditions. Traffic counts will be updated and visual monitoring performed regularly at all major street intersections to determine levels of service, safety conditions, and if additional traffic control measures are warranted or if changes in the sequence of traffic signal cycles are necessary.	Ongoing  Construction of the Traffic Signals at various Intersections – CIP 301-681, was completed and Notice of Completion planned for February 2024.	PW
LUC-F-1-d	<b>Traffic Calming.</b> Develop guidelines for traffic calming techniques, as needed, including incorporation of Green Infrastructure (including Green Streets features).	Speed Survey (E&TS) conducted in November of 2023 to evaluate existing speed limits. On December 18, 2023, the City Council adopted the speed limits in the 2023 E&TS.  The City has been working in conjunction with the San Mateo County Transportation Authority (SMCTA), City/County Association of Governments (C/CAG), Caltrans, and the City of San Mateo on the US 101/SR 92 Interchange Area Improvement Project (Short-Term	PW  CDD



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		<p>project) and the US-101/SR-92 Direct Connector (Long-Term project).</p> <p>Council approved installation of sharrows on Class III bike routes to be installed as streets have pavement rehabilitation.</p> <p>A Bicycle, Pedestrian, and Intersection Study was prepared in 2017 and adopted by the City Council on February 5, 2018. A Bicycle and Pedestrian Master Plan will be prepared in FY24-25.</p> <p>The City continues to implement improvements as recommended from the Bike and Pedestrian Study.</p> <p>A Bicycle and Pedestrian Master Plan is scheduled to begin work in FY24-25.</p>	
LUC-F-2-a	<p><b>Implementation of Traffic Reduction Programs.</b></p> <p>As appropriate, require new non-residential developments to include a traffic reduction strategy with a variety of methods to reduce single-occupancy vehicles, provided programs exist.</p>	Transportation Demand Management programs are required in all new non-residential developments.	CM CDD
LUC-F-3-a	<p><b>Employer Shuttle Fair-Share.</b> Include as a condition of approval that employers shall fund, at a level commensurate with the transit demand, new or expanded employee shuttle services to transit hubs on the Peninsula and, if applicable, in the East Bay.</p> <p>Responsibility: Community Development Department</p> <p>Timeframe: Upon adoption of the Land Use and Circulation Element</p>	Ongoing as part of development review.	CDD
LUC-F-3-b	<p><b>Vintage Park Transit Service.</b> As areas are redeveloped, the City shall encourage transit providers to re-route bus lines or designate a new bus line to serve employees of this development, as appropriate.</p>	Gilead Sciences has instituted a robust Transportation Demand Management program, including the launch of the	CDD

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	<p>The City has provided some existing curbside areas for bus stops, and new ones shall be provided by the developer as needed. The City shall consult with SamTrans and AC Transit to determine the optimum routes for a new bus line(s).</p> <p>Responsibility: Community Development Department and Public Works Department.</p> <p>Timeframe: Prior to completion of Vintage Park.</p>	<p>Gilead Commuter Bus Program on December 1, 2016. Every year CDD staff reviews TDM monitoring letter sent by Gilead to ensure that the project is well below the vehicle trip threshold as stated in the TDM plan.</p>	
LUC-G-1-a	<p><b>Parking Requirements.</b> Re-evaluate parking requirements in the Zoning Ordinance to ensure that they are adequate but not excessive, in order to ensure that they do not unnecessarily increase the cost of developments or promote a surplus of parking.</p> <p>Responsibility: Planning and Code Enforcement Division</p> <p>Timeframe: Upon completion of the Land Use and Circulation Element Update.</p>	<p>On December 18, 2023, the City Council approved amendments to the Municipal Code to reduce guest parking requirements by 50% to ensure that they do not unnecessarily increase the cost of developments or promote a surplus of parking.</p>	CDD
LUC-G-2-a	<p><b>Low Emission Vehicles.</b> The City will support and promote the use of low-emission vehicles, by:</p> <ul style="list-style-type: none"> <li>a. Encouraging the necessary infrastructure to encourage the use of low-emission vehicles (LEV) and clean alternative fuels, such as development of electric vehicle charging facilities and conveniently located alternative fueling stations;</li> <li>b. Encouraging new construction to include vehicle access to properly wired outdoor receptacles to accommodate LEV and/or plug in electric hybrids (PHEV);</li> <li>c. Encouraging transportation fleet standards to achieve the lowest emissions possible.</li> </ul> <p>Responsibility: City Manager's Office, Community Development Department, Public Works Department, Parks and Recreation Department and other fleet operators</p>	<p>Private EV charging initiatives have been included as eligible projects for Community Benefit funding.</p> <p>In FY23-24, the City Council approved participating in the Peninsula Clean Energy Gov EV Program, which will be identifying and planning for the infrastructure requirements and vehicle capacity to increase the EV share in the City's fleet during 2024.</p> <p>In 2023, 148 solar permits and 30 EV charging stations permits were issued – all in private homes.</p> <p>The City reviews the requirements for all new vehicles purchased for its own fleet</p>	<p>CDD</p> <p>CM</p> <p>PW</p> <p>PARKS</p>

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	Timeframe: As appropriate with new or modified development.	<p>to determine whether there is an EV or hybrid option for the type of use needed.</p> <p>The 2023 Draft Climate Action Plan (CAP) Update includes measures related to decarbonizing transportation in Foster City, specifically increasing the share of ZEV passenger vehicles to 30%. Additionally, the CAP includes encouragement for bicycling and micromobility as an alternative to vehicle travel, further decreasing vehicle emissions.</p>	
LUC-H-1-a	<p><b>Green Building Guidelines and Incentives.</b> The City will support the use of green building practices by:</p> <ul style="list-style-type: none"> <li>a. Providing information, marketing, training, and technical assistance about green building practices;</li> <li>b. Considering guidelines for green building practices in residential and commercial development; and</li> <li>c. Implementing sustainable practices where feasible in public buildings and spaces.</li> </ul> <p>Responsibility: Community Development Department</p> <p>Timeframe: Upon completion of the Land Use and Circulation Element Update</p>	In 2023, the City established “Express Plan Review” for all Solar and Electric Charging permits. A total of 148 Solar permits were issued, 30 EV Charging electrical permits were issued, and a total of 12 solar rebates were issued in 2023.	<p>PW</p> <p>CDD</p>
LUC-H-2-a	<p><b>Climate Action Plan.</b> The City will prepare, adopt and implement a comprehensive Climate Action Plan (CAP) to achieve its fair share of statewide emissions reductions for the 2020 timeframe consistent with AB32. The CAP will specify the strategies, measures and actions to be taken for each inventory sector (transportation, electricity, solid waste, etc.) to achieve the overall emission reduction target, and include an adaptive management process that can incorporate new technology and</p>	In 2023, the City conducted extensive community outreach in conjunction with consultants and the Citizens Sustainability Advisory Committee. The Draft 2023 Foster City Climate Action Plan Update was completed in November 2023, incorporating measures	<p>CDD</p> <p>CM</p>

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	<p>respond when goals are not being met.</p> <p>Responsibility: City Manager's Office and Community Development Department</p> <p>Timeframe: Upon completion of the Land Use and Circulation Element Update</p>	to lower the City's Greenhouse Gas emissions to 49% below 2005 levels by 2030.	
LUC-H-2-b	<p><b>Vehicle Idling.</b> The City will enforce State idling laws for commercial vehicles, including delivery and construction vehicles.</p> <p>Responsibility: Police Department</p> <p>Timeframe: Current and Ongoing</p>	Ongoing – largely complaint driven.	POLICE
LUC-H-5-a	<p><b>Tree and Landscape Program.</b> Include requirements for tree and landscape planting in all new developments and redevelopment in design review and landscape guidelines.</p> <p>Responsibility: Community Development Department</p> <p>Timeframe: Upon completion of the Land Use and Circulation Element Update</p>	Ongoing during development review.	CDD
LUC-I-1-a	<p><b>Enhance existing retail centers &amp; opportunities.</b> Promote retail opportunities through coordinated sign guidelines and way-finding programs to create a “sense of place” in older shopping centers.</p> <p>Responsibility: Community Development Department</p> <p>Timeframe: Upon completion of the Land Use and Circulation Element</p>	<p>Sign Guidelines for various shopping centers have been amended to enhance retail opportunities, including review of guidelines for;</p> <p>Marketplace in 2017-18:</p> <p>Edgewater Place: 1/15/2015</p> <p>Marlin Cove: 8/16/01</p> <p>Parkside Towers: 6/3/2015</p> <p>Pilgrim Triton: 3/31/2016</p>	<p>CDD</p> <p>CM</p>

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		Foster Square: 11/3/2016  Marketplace: 1/11/18  Illumina: 11/1/18  Beach Park Plaza 1/17/19  Metro Center: 11/4/2021	
LUC-K-1-a	<p><b>Monitor Neighborhood Retail Centers.</b> To determine the viability of existing neighborhood retail centers, the City will monitor vacancies and the physical condition of these centers. A General Plan amendment would be necessary at the time conversion to any other use is considered.</p> <p>Responsibility: Planning and Code Enforcement Division.</p> <p>Timeframe: Current and ongoing.</p>	In 2023 CDD staff has continued to proactively monitor, respond to complaints, and work closely with the property managers of each of the 9 retail centers located in Foster City. CDD staff has conducted daily site visits to a retail center and has received voluntary compliance by property owners/managers.	CDD
LUC-L-5-a	<p><b>Parks Facilities Plan.</b> The City shall adopt and regularly review a Parks Facilities Plan which addresses the need for new, and maintenance of existing, park facilities. This plan will be used as a basis for establishing needed park in-lieu fees and review of the City's adopted Capital Improvements Program.</p> <p>Responsibility: Parks and Recreation Department, Public Works Department and City Council.</p> <p>Timeframe: Current and ongoing.</p>	Ongoing as part of annual Capital Improvements Plan.  The Recreation Center Rebuild Project (RCRP) completed the Design Development Phase on December 18, 2023, when Council approved the final design and affirmed the project budget. Per City Council direction, staff is preparing to bring back the Project budget for the City Council to consider funding options to address the budget shortage. A Temporary Facilities Plan went to Council on November 6, 2023 for review and was accepted by the City Council. Staff will prepare a Final Temporary Facilities Plan for a City	PARKS

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		<p>Council meeting in February 2024 for the City Council to approve a Request for Proposal (RFP) for modular units. The current Recreation Center is expected to close at the end of August 2024 and operations transferred to alternate buildings for the two-year closure. The opening of the new Recreation Center is anticipated to be in June of 2026.</p> <p>Staff developed an RFP for the Park Master Plan project consultant and was approved by the City Council at their December 18, 2023, regular meeting. The RFP is expected to be published in January 2024 with a consultant hired by May 2024.</p>	
LUC-L-9-a	<p><b>Child Care Facility Regulations.</b> Amend Title 17, Zoning, to require a Use Permit for large family day care homes providing care for nine to 14 children and day care centers providing care to over 14 children.</p> <p>Responsibility: Community Development Department.</p> <p>Timeframe: Begin amendment after update of Land Use and Circulation Element.</p>	Completed	CDD
LUC-L-10-a	<p><b>Fire Department Annual Inspections.</b> The Fire Department shall perform annual inspections and review new business license applications of all businesses in Foster City. The inspections should ensure, among other things, that all hazardous materials are handled properly and pertinent information regarding the materials is provided to the City.</p> <p>Responsibility: Fire Department.</p>	Ongoing. In 2023, SMC Fire had 108 inspections for new businesses across San Mateo, Foster City, and Belmont. For Foster City, SMC Fire reviewed 656 plans and conducted 281 construction inspections.	FIRE

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	Timeframe: Current and ongoing.		
LUC-L-11-a	<p><b>Water System Improvements.</b> Evaluate the condition and capacity of the water system each year to determine whether to include improvements to the water system in the Capital Improvement Program.</p> <p>Responsibility: District Board, Public Works Department.</p> <p>Timeframe: During annual Capital Improvement Program review.</p>	<p>Ongoing. Projects are added to the Capital Improvement Program as needed.</p> <p>A Potable Water System Risk and Resilience Assessment and updated Emergency Response Plan were certified to the Environmental Protection Agency (EPA) in June and December 2021 respectively. A Tabletop Exercise of the Emergency Response Plan was conducted in October 2023 and an “After Action” report was developed to guide future improvement activities.</p>	PW
LUC-L-13-a	<p><b>Wastewater System Improvements.</b> Evaluate the condition and capacity of the wastewater system each year to determine whether to include improvements to the wastewater system in the Capital Improvement Program.</p> <p>Responsibility: District Board, Public Works Department.</p> <p>Timeframe: During annual Capital Improvement Program review.</p>	<p>Ongoing. The Wastewater Collection System Master plan was completed and accepted by Council May 2020. The study addresses repairs and improvements over the next 20-year period. Implementation of the projects into the budget is ongoing.</p> <p>Foster City is working with the City of San Mateo to construct improvements at the jointly owned wastewater treatment plant. Startup and commissioning of new treatment facilities is targeted to be completed by Summer 2024, followed by retrofit of existing facilities and commissioning of the integrated WWTP by the end of 2024.</p>	PW

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<b>CHAPTER 4: HOUSING ELEMENT – ADOPTED MAY 2023, REVIEW TABLE D OF THE APR FOR ALL HE PROGRAMS</b>			
<b>CHAPTER 5: PARKS OPEN SPACE AND CONSERVATION ELEMENT – ADOPTED SEPTEMBER 2009</b>			
PC-a	<p><b>Periodic Recreation User Surveys.</b> Encourage feedback from recreation program participants, facility users and the general community with periodic surveys.</p> <p>Responsibility: Parks and Recreation Department.</p> <p>Timeline: Current and ongoing.</p>	In 2023, user surveys were conducted during the design phase process of the Recreation Center. Parks will conduct a user survey in December regarding public preference for a community garden.	PARKS
PC-b	<p><b>Respond to Changing Recreation Needs.</b> Expand and diversify classes and activities to address new recreation trends and changing community needs.</p> <p>Responsibility: Parks and Recreation Department.</p> <p>Timeline: Current and ongoing.</p>	Ongoing	PARKS
PC-c	<p><b>Implement the City of Foster City Bikeway System Report.</b> Implement the City of Foster City Bikeway System Report, adopted by the City Council on January 7, 1991.</p> <p>Responsibility: Parks and Recreation Department, Public Works Department.</p> <p>Timeline: Current and ongoing.</p>	<p>A Bicycle, Pedestrian and Intersection Study was prepared in 2017 and adopted by the City Council on February 5, 2018. Implementation of improvements is ongoing.</p> <p>Council approved installation of sharrows on Class III bike routes to be installed as streets have pavement rehabilitation.</p> <p>The San Mateo County Civil Grand Jury released a report on July 10, 2023, recommending that all Cities update or generate a new Bicycle and Pedestrian Master Plan consistent with the C/CAG</p>	<p>PW</p> <p>PARKS</p>



PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		San Mateo County Comprehensive Bicycle and Pedestrian Plan. In its response to the Civil Grand Jury, Foster City committed to do so by June 30, 2025.	
PC-d	<p><b>Improve Facilities.</b> Perform maintenance and specific improvements to parks and recreation facilities as identified in the Capital Improvement Program Five Year Plan.</p> <p>Responsibility: Parks and Recreation Department, Parks and Recreation Committee.</p> <p>Timeline: Current and Ongoing, Long-term</p>	<p>The Recreation Center Rebuild Project (RCRP) completed the Design Development Phase on December 18, 2023 when Council approved the final design and affirmed the project budget. Per City Council direction, staff is preparing to bring back the Project budget for the City Council to consider funding options to address the budget shortage. A Temporary Facilities Plan went to Council on November 6, 2023 for review and was accepted by the City Council. Staff will prepare a Final Temporary Facilities Plan for a City Council meeting in February 2024 for the City Council to approve a Request for Proposal (RFP) for modular units. The current Recreation Center is expected to close at the end of August 2024 and operations transferred to alternate buildings for the two-year closure. The opening of the new Recreation Center is anticipated to be in June of 2026.</p> <p>Staff developed an RFP for the Park Master Plan project consultant and was approved by the City Council at their December 18, 2023, regular meeting. The RFP is expected to be published in January 2024 with a consultant hired by</p>	PARKS

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		May 2024.	
PC-e	<p><b>Park Inspections.</b> Perform and document monthly inspections of park amenities and infrastructure.</p> <p>Responsibility: Parks and Recreation Department.</p> <p>Timeline: Current and ongoing.</p>	Ongoing	PARKS
PC-f	<p><b>Playfield Inspections.</b> Inspect playfields during weekly maintenance.</p> <p>Responsibility: Parks and Recreation Department.</p> <p>Timeline: Current and ongoing.</p>	Ongoing	PARKS
PC-g	<p><b>Levee Pedway Maintenance.</b> Maintain the levee pedway, repairing and resurfacing when necessary.</p> <p>Responsibility: Parks and Recreation Department, Public Works Department.</p> <p>Timeline: Current and ongoing.</p>	<p>Construction is complete. Quarterly inspections and landscape maintenance will resume.</p> <p>In September 2020, the construction of the Levee Protection Planning and Improvements Project (CIP 327-657) began. Sheet pile installation for Phases 1, 2, and 3 is complete as well as approximately 3 miles of concrete cap work. The project is anticipated to be complete in January 2024.</p>	<p>PARKS</p> <p>PW</p>
PC-h	<p><b>Existing Pedway Enhancement.</b> Enhance the existing pedway system by providing observation points, water fountains, additional and replacement landscaping, trash cans, additional paved access points with hand rails and additional benches along the pathways.</p> <p>Responsibility: Parks and Recreation Department, Public Works Department.</p> <p>Timeline: Financing is undetermined, long-term.</p>	Construction of the Levee Protection Planning and Improvements Project CIP 327-657 will be completed in February 2024. The completed 6.5-mile pathway ranges from 14-18 feet in width and includes separate pedestrian and bicycle lanes in each direction. New signage, trash, and recycling containers, observation points benches, picnic tables, interpretive signage, and bicycle	<p>PARKS</p> <p>PW</p>

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		fix-it stations are installed along the completed pathway.	
PC-i	<p><b>Senior Activities.</b> Maintain the existing senior center and continue to provide programs, activities and services to seniors at this facility.</p> <p>Responsibility: Parks and Recreation Department.</p> <p>Timeline: Current and ongoing.</p>	Ongoing	PARKS
PC-j	<p><b>Special Needs.</b> Require that any improvements to open space lands be designed to accommodate people with special needs.</p> <p>Responsibility: Community Development Department, Parks and Recreation Department.</p> <p>Timeline: During Plan Review.</p>	Ongoing	PARKS CDD
PC-k	<p><b>Public Access.</b> Require dedication of open space lands or public access easements as a part of new development or redevelopment along the Bay or the Belmont Slough.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review.</p>	Ongoing	CDD
PC-l	<p><b>Wetlands Enhancement.</b> Improve wetland areas in accordance with state and federal regulations to enhance the natural characteristics of the wetlands.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review.</p>	Ongoing	CDD

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
PC-m	<p><b>Median Strip Planting.</b> Continue to maintain median strip planting along major roadways and bridges in Metro Center, residential neighborhoods, and industrial areas in accordance with the Median Development Master Plan.</p> <p>Responsibility: Parks and Recreation Department.</p> <p>Timeframe: Current and Ongoing.</p>	Ongoing	PARKS
PC-n	<p><b>Architectural Review.</b> Review all new development or improvement proposals through the City of Foster City's architectural review process for: (1) Impacts on access to sunlight on public areas; (2) provision of street furniture and attractive landscaping in public open spaces; and (3) impacts on waterfront views.</p> <p>Responsibility: Community Development Department, Parks and Recreation Department, Planning Commission and City Council.</p> <p>Timeline: During Plan Review.</p>	Ongoing	CDD
PC-o	<p><b>Youth and Teen Activities.</b> Continue to evaluate classes, services and programs for youth and teens and make changes when necessary to meet the changing recreational needs of these age groups.</p> <p>Responsibility: Parks and Recreation Department</p> <p>Timeframe: Current and Ongoing.</p>	In 2023, seasonal camp field trips have been brought back after three summers without trips due to the COVID-19 pandemic. Wednesday enrichment has been expanded to all four Foster City elementary schools and Vibe amenities have been upgraded.	PARKS
PC-p	<p><b>Youth Advisory Committee.</b> Use the Youth Advisory Committee to promote meaningful involvement of the City of Foster City's youth in evaluating park and recreation facilities and services.</p> <p>Responsibility: City Council, Parks and Recreation Department</p> <p>Timeframe: Current and Ongoing</p>	The Committee's 2023 goals were to encourage waste consciousness by creating a challenge and hosting an event at the library. The Committee also hosted a fundraiser with all donations going to a food bank.	PARKS
PC-r	<p><b>Parks and Recreation Committee.</b> Use the Parks and Recreation Committee to advise the City of Foster City and the Parks and</p>	Ongoing	PARKS

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	<p>Recreation Department on proposed park projects and recreational programs.</p> <p>Responsibility: Parks and Recreation Department</p> <p>Timeframe: Current and Ongoing.</p>		
PC-s	<p><b>Shoreline Band.</b> Work with the Bay Conservation Development Commission and the Association of Bay Area Governments to protect and enhance the 100-foot shoreline band for conservation and recreation.</p> <p>Responsibility: Community Development Department and the Parks and Recreation Department.</p> <p>Timeline: Current and Ongoing.</p>	BCDC requirements have been conducted as part of the development of the plans for the Levee Improvement project.	CDD  PARKS
PC-t	<p><b>Court Resurfacing.</b> Resurface and paint tennis and basketball courts every five years or as necessary in conjunction with the CIP Five Year plan.</p> <p>Responsibility: Parks and Recreation Department</p> <p>Timeline: Current and Ongoing.</p>	Ongoing	PARKS
PC-v	<p><b>Bay Trail.</b> Work with the Bay Conservation Development Commission and all other applicable agencies to develop a Bay Trail System.</p> <p>Responsibility: Community Development Department and the Parks and Recreation Department</p> <p>Timeframe: Current and Ongoing.</p>	Ongoing	PARKS- CDD
PC-x	<p><b>Cultural Arts.</b> Seek to provide a wide variety of cultural arts in the City of Foster City through classes, concerts, and special events.</p> <p>Responsibility: Parks and Recreation Department</p>	<p>Ongoing</p> <p>The City continues to offer enriching classes and supports cultural events through the Interdepartmental Evaluation Committee (IDEC) process.</p>	PARKS

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	Timeframe: Current and Ongoing.		
PC-y	<p><b>Special Events.</b> Work with organizations to hold a wide variety of special events in the City of Foster City including the Art and Wine Festival, Fourth of July Celebration, Concert in the Park Series and other special events.</p> <p>Responsibility: Parks and Recreation Department and City Council.</p> <p>Timeframe: Current and Ongoing.</p>	<p>Ongoing</p> <p>City staff continue to work with partnering organizations to support City sponsored and non-City sponsored programming through the City's interdepartmental Evaluation Committee (IDEC) process.</p>	PARKS
PC-z	<p><b>Recreation Programs and Services Outreach.</b> Provide information on the available classes and programs offered through the City of Foster City by using <i>The Guide</i>, handouts at City Hall and the Recreation Center and by posting information on the City of Foster City's web page.</p> <p>Responsibility: Parks and Recreation Department</p> <p>Timeframe: Current and Ongoing.</p>	Ongoing	PARKS
PC-qq	<p><b>Lagoons and Waterways: Recreational Opportunities.</b> Promote the use of the lagoon for recreational purposes by allowing special events to occur on the lagoon, maintaining public beaches and boat ramps for access to the lagoon and maintaining the lagoon for use by boaters and windsurfers.</p> <p>Responsibility: Parks and Recreation Department</p> <p>Timeframe: Current and Ongoing.</p>	Ongoing. The City continues to prioritize lagoon safety messaging through a targeted "Be Aware and Share" public education campaign to promote awareness of all recreational lagoon users – swimmers and boaters.	PARKS
PC-bb	<p><b>Shared Use Facilities.</b> Continue to work with the San Mateo-Foster City School District to share facilities with the school district and provide activities and programs at schools within the City of Foster City.</p> <p>Responsibility: Parks and Recreation Department</p> <p>Timeframe: Current and Ongoing</p>	The Joint Use Agreement (JUA) between SMFC School District and City of Foster City was executed on May 1, 2023. Staff worked with the district on providing space on City's sports fields for Bowditch Middle School's afterschool sports teams during construction of the Recreation	PARKS

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		Center. The district also agreed to host a middle school cross country meeting along the Bay Trail. Foster City Parks and Recreation Department was the recipient of the School District's City Partnership Award. Quarterly check-ins between city staff and school district staff will be provided to ensure communication lines are open.	
PC-cc	<p><b>Maintenance of Lagoon Pathways.</b> Develop a program to identify which parties are responsible for maintenance of the areas adjacent to the lagoon.</p> <p>Responsibility: Public Works/Engineering Department; Parks and Recreation Department, and the Community Development Department</p> <p>Timing: Long-term</p>	Ongoing	PARKS  PW  CDD
<b>CHAPTER 6: NOISE ELEMENT – ADOPTED MAY 1993</b>			
N-a	<p><b>Noise Ordinance and Vehicular Noise Abatement Publicity and Staff Training.</b> Provide publicity regarding the Noise Ordinance and train Police, Public Works and Community Development Department personnel as needed in the use of noise measurement equipment to enforce the Noise Ordinance and vehicular noise standards, and to monitor noise levels throughout the City.</p> <p>Responsibility: Police Department, Community Development Department and Public Works Department.</p> <p>Timeline: Ongoing</p>	Ongoing	POLICE

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
N-c	<p><b>Purchase of City Vehicles and Equipment.</b> The City will consider noise criteria in the purchase of new vehicles, their components and other equipment.</p> <p>Responsibility: City Manager's Department.</p> <p>Timeline: Ongoing</p>	Ongoing	CM PARKS
N-d	<p><b>Regulation of Special Events.</b> The City will evaluate and improve control mechanisms to minimize the noise impacts of special events, including:</p> <ul style="list-style-type: none"> <li>a. Planning for overflow potential (parking, crowds).</li> <li>b. Establishment of citation mechanism.</li> <li>c. Establishment of a formal review of past performance.</li> <li>d. Informing neighborhood residents about events.</li> </ul> <p>Responsibility: Community Development Department, Police and Public Works Departments.</p> <p>Timeline: 1993 and ongoing.</p>	<p>Ongoing. Special events are vetted through IDEC to ensure minimal community disruption and sufficient notification is provided to the community.</p> <p>The City's Security Policy and ordinance was updated by the Police Department.</p>	CDD POLICE
N-e	<p><b>Coordination of Complaint Information and Enforcement.</b> The City will establish improved coordination of complaint information between the Planning, Police and Public Works Departments and will continue code enforcement programs.</p> <p>Responsibility: Community Development Department, Police Department and Public Works Department.</p> <p>Timeline: Ongoing</p>	<p>The City initiated the Foster City Access "See-Click-Fix" program in 2016 to more efficiently handle complaints and enforcement. Code enforcement of property maintenance standards is an ongoing responsibility of the Community Development Department.</p> <p>In 2023, See-Click-Fix handled 1,477 total cases from all departments.</p> <p>P.D. continues to respond to See-Click-Fix reports of graffiti, parking complaints, and traffic-related complaints. Complaints received via email are vetted</p>	CDD POLICE



PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		and routed to the appropriate point of contact.	
N-f	<p><b>Recology Contract.</b> The City will review the hours of refuse collection operation for Recology and will establish and enforce performance standards as appropriate.</p> <p>Responsibility: City Manager's Department and City Council</p> <p>Timeline: Annually</p>	In 2017, the City Council approved an Amended and Restated Franchise Agreement with Recology from January 1, 2021 to December 31, 2035, which continues existing regulation of collection hours. Staff continue to work with reporting parties to ensure that collection is maintained within allowable hours.	PW
N-g	<p><b>Airport Noise Mitigation.</b> The City will work with the relevant agencies to minimize adverse noise impacts associated with expansion and ongoing operations at the San Francisco International Airport.</p> <p>Responsibility: City Council</p> <p>Timeline: Ongoing.</p>	<p>State law requires that once an airport land use commission has adopted or amended an ALUCP, local agencies amend their general plans and any applicable specific plans, as necessary, in order to be consistent with the ALUCP. Thus, staff included language regarding ALUCP in the Safety Element which was adopted on August 21, 2023.</p> <p>ALUCP identifies portions of Foster City within Airport Influence Areas A and B. As described in the ALUCP, for Area A, a real estate disclosure is required. For areas of the city within Area B the Airport Land Use Commission (the C/CAG Board) would exercise its statutory duties to review proposed land use policy actions, including land development proposals. The real estate disclosure requirements would also be required.</p> <p>All new residential development projects, other than additions and accessory dwelling units (ADUs), within the</p>	CM

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		Overflight Notification Zone 2 shall incorporate a recorded overflight notification requirement as a condition of approval to provide a permanent form of overflight notification to all future property owners.	
<b>CHAPTER 7: SAFETY ELEMENT – ADOPTED AUGUST 2023</b>			
S-1.1	<p><b>Ensure effective emergency response through established procedures, ongoing training programs, periodic exercises of the City's Emergency Operations Plan, and mutual aid agreements.</b></p> <p>a. Maintain the City's Emergency Operations Plan, indicating responsibilities and procedures for responding to an emergency.</p> <p>b. Participate in general mutual-aid agreements and agreements with adjoining jurisdictions for cooperative response to fires, floods, earthquakes, and other disasters.</p>	A Potable Water System Risk and Resilience Assessment and updated Emergency Response Plan were certified to the Environmental Protection Agency (EPA) in Juen and December 2021. A Tabletop Exercise of the Emergency Response Plan was conducted in October 2023 and an “After Action” report was developed to guide future activities.	FIRE CDD
S-1.2	<p><b>Plan for and provide facilities and materials anticipated to be needed to respond to emergencies.</b></p> <p>Maintain the local government's emergency operations center in a full functional state of readiness.</p> <p>As an infrastructure operator, designate a backup Emergency Operations Center with redundant communications systems.</p> <p>Pre-position emergency power generation capacity (or have generation rental/lease agreement for these generators) in critical buildings to maintain continuity of government and services.</p> <p>Ensure that critical intersection lights function following a loss of power by installing and maintaining battery back-ups and emergency generators.</p>	<p>Generators and pumps are inspected and maintained year-round and funding is set aside in the Equipment Replacement Fund for proactive replacement to ensure that equipment is always ready to be deployed.</p> <p>In 2023, standard operating procedures for winter storm preparation were reviewed and refined to ensure that the City's infrastructure is prepared for the Winter Storm season.</p>	FIRE POLICE PW

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	<p>Develop a plan for speeding the repair and functional restoration of water and wastewater systems through stockpiling of shoring materials, temporary pumps, surface pipelines, portable hydrants, and other supplies.</p> <p>Provide emergency power at critical City facilities such as major sewer lift stations and lagoon pumps.</p>		
S-1.3	<p><b>Provide police services necessary to maintain community order and public safety.</b></p> <p>Provide adequate personnel, training, and equipment to support the provision of police services.</p> <p>Review proposals for new and modified buildings for compliance with crime prevention requirements.</p>	Ongoing	POLICE
S-1.4	<p><b>Prepare a recovery framework (prior to a disaster event) to help guide actions and priorities during and after a disaster event occurs.</b></p> <p>Prepare a recovery framework (prior to a disaster event) to help guide actions and priorities during and after a disaster event occurs.</p> <p>Consider and adopt regulations to guide response and recovery of City operations following a disaster event.</p>	A Potable Water System Risk and Resilience Assessment and updated Emergency Response Plan were certified to the Environmental Protection Agency (EPA) in June and December 2021. A Tabletop Exercise of the Emergency Response Plan was conducted in October 2023 and an “After Action” report was developed to guide future activities.	<p>FIRE</p> <p>POLICE</p> <p>CM</p>
S-1.5	<p><b>Anticipate the potential for disasters and ensure the ability to respond promptly, efficiently, and effectively, to provide continuity of services during and after an emergency.</b></p>	Ongoing	ALL
S-1.6	<p><b>Minimize risks of potential hazards in the vicinity of SFO and San Carlos Airports.</b></p>	State law requires that once an airport land use commission has adopted or amended an ALUCP, local agencies amend their general plans and any applicable specific plans, as necessary, in order to be consistent with the	CDD

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	<p>Comply with the project referral, airspace protection, real estate transaction disclosure and overflight notification policies of the SFO and San Carlos ALUCPs</p>	<p>ALUCP. Thus, staff included language regarding ALUCP in the Safety Element which was adopted on August 21, 2023.</p> <p>ALUCP identifies portions of Foster City within Airport Influence Areas A and B. As described in the ALUCP, for Area A, a real estate disclosure is required. For areas of the city within Area B the Airport Land Use Commission (the C/CAG Board) would exercise its statutory duties to review proposed land use policy actions, including land development proposals. The real estate disclosure requirements would also be required.</p> <p>All new residential development projects, other than additions and accessory dwelling units (ADUs), within the Overflight Notification Zone 2 shall incorporate a recorded overflight notification requirement as a condition of approval to provide a permanent form of overflight notification to all future property owners.</p>	
S-1.7	<p><b>Offer information and programs regarding emergency preparedness.</b></p> <p>Continue to provide emergency preparedness classes and Community Emergency Response Team (CERT) training.</p> <p>Continue educating the public about emergency preparedness, including schools, businesses, and community groups.</p>	Ongoing	FIRE

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
S-1.8	<p><b>Offer information and programs regarding seismic and geologic hazards, potential effects on buildings, and ways to mitigate these risks.</b></p> <p>Include seismic safety education in City public education programs.</p> <p>Assess non-structural seismic hazards as part of annual inspections of businesses.</p> <p>Work with homeowners' associations to educate the need for earthquake-resistant connections when pipes enter and exit bridges and encourage the retrofit of these facilities.</p> <p>Maintain a geotechnical report library at City Hall.</p>	In 2023, SMC Fire began to conduct annual vegetation/landscape inspection of single-family homes.	CDD FIRE
S-1.9	<p><b>Educate the Public about Fire Hazards.</b></p> <p>Provide fire education/prevention programs to the public, including schools, businesses, and community groups, through publications, training classes, and other means.</p>	Ongoing	FIRE
S-1.10	<p><b>Educate the Public about Crime Prevention</b></p> <p>Provide crime prevention programs to educate and involve the community, including but not limited to Security Surveys, Community Education, Social Media Outreach, and through the FC Civics Academy and FCPD Community Academy.</p>	Ongoing	POLICE
S-1.11	<p><b>All new residential development projects other than additions and accessory dwelling units (ADUs) within Overflight Notification Zone 2 for the San Carlos Airport shall incorporate a recorded overflight notification requirement as a condition of approval pursuant to the San Carlos Comprehensive Airport Land Use Compatibility Plan for Environs of San Carlos Airport (San Carlos Airport Final ALUCP).</b></p>	State law requires that once an airport land use commission has adopted or amended an ALUCP, local agencies amend their general plans and any applicable specific plans, as necessary, in order to be consistent with the ALUCP. Thus, staff included language regarding ALUCP in the Safety Element which was adopted on August 21, 2023.	CDD

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		<p>ALUCP identifies portions of Foster City within Airport Influence Areas A and B. As described in the ALUCP, for Area A, a real estate disclosure is required. For areas of the city within Area B the Airport Land Use Commission (the C/CAG Board) would exercise its statutory duties to review proposed land use policy actions, including land development proposals. The real estate disclosure requirements would also be required.</p> <p>All new residential development projects, other than additions and accessory dwelling units (ADUs), within the Overflight Notification Zone 2 shall incorporate a recorded overflight notification requirement as a condition of approval to provide a permanent form of overflight notification to all future property owners.</p>	
S-1.12	<p><b>Ensure adequate evacuation capacity and infrastructure is available for existing and new development.</b></p> <p>Develop an Evacuation Master Plan that identifies routes, potential hazard incidents, and criteria regarding capacity, safety, and viability.</p>	<p>Ongoing initiative with the Police Department through the Genasys/Zonehaven software. Zonehaven is a planning app that allows for the zoning of an area to create evacuation routes. The app allows for the identification of strategically important facilities and locations that will facilitate an evacuation is needed. The plans have been created, locations identified, and routes plotted and are available to the Police Department and</p>	<p>PW FIRE</p>

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		Fire Department. Plans are revisited periodically.	
S-1.13	<p><b>In areas with inadequate access or without at least two evacuation routes, provide adequate mitigation actions to address the deficiencies required by the Fire Code and State law.</b></p> <p>Identify existing and planned residential developments in hazard areas that do not have at least two emergency evacuation routes.</p>	<p>Ongoing initiative with the Police Department through the Genasys/Zonehaven software. Zonehaven is a planning app that allows for the zoning of an area to create evacuation routes. The app allows for the identification of strategically important facilities and locations that will facilitate an evacuation is needed. The plans have been created, locations identified, and routes plotted and are available to the Police Department and Fire Department. Plans are revisited periodically.</p>	<p>PW  FIRE</p>
S-1.14	<p><b>Identify and map evacuation routes (primary and secondary), evacuation zones, and key constraints for use by emergency management staff and first responders.</b></p>	<p>Ongoing initiative with the Police Department through the Genasys/Zonehaven software. Zonehaven is a planning app that allows for the zoning of an area to create evacuation routes. The app allows for the identification of strategically important facilities and locations that will facilitate an evacuation is needed. The plans have been created, locations identified, and routes plotted and are available to the Police Department and Fire Department. Plans are revisited periodically.</p>	<p>FIRE  POLICE</p>

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
S-1.15	<b>Coordinate with Caltrans and the County of San Mateo regarding transportation-related projects that can address potential roadway network issues and constraints.</b>	Ongoing. Staff discussions occur monthly through C/CAG meetings.	PW CM
S-1.16	<b>Prioritize roadway and storm drain infrastructure retrofitting and enhancement projects along primary evacuation routes.</b>	Ongoing	PW
S-1.17	<b>Ensure all new development and redevelopment provides adequate ingress/egress for emergency access and evacuation.</b>	Ongoing. Achieved through plan check review process.	CDD FIRE
S-1.18	<b>Ensure all new developments and redevelopments include multiple points of ingress/egress.</b>	Ongoing. Achieved through plan check review process.	CDD FIRE
S-1.19	<b>Identify and construct additional evacuation routes in areas of high hazard concern or limited mobility.</b>	Ongoing initiative with the Police Department through the Genasys/Zonehaven software. Zonehaven is a planning app that allows for the zoning of an area to create evacuation routes. The app allows for the identification of strategically important facilities and locations that will facilitate an evacuation is needed. The plans have been created, locations identified, and routes plotted and are available to the Police Department and Fire Department. Plans are revisited periodically.	FIRE CDD
S-1.20	<b>Monitor changes to hazard conditions and vulnerabilities to ensure the accessibility or viability of evacuation routes in the future.</b>	Ongoing initiative with the Police Department through the Genasys/Zonehaven software. Zonehaven is a planning app that allows for the zoning of an area to create	FIRE POLICE



PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
		evacuation routes. The app allows for the identification of strategically important facilities and locations that will facilitate an evacuation is needed. The plans have been created, locations identified, and routes plotted and are available to the Police Department and Fire Department. Plans are revisited periodically.	
S-1.22	<b>Develop an education and outreach program on the potential evacuation scenarios and activities that residents and businesses can do to better prepare for these events.</b>	SMC Fire in conjunction with San Mateo County Department of Emergency Management is developing such a project.	FIRE
<b>CHAPTER 8: CONSERVATION ELEMENT – ADOPTED MAY 2003 and UPDATED SEPTEMBER 2019</b>			
C-a	<p><b>Water Saving Landscaping and Irrigation.</b> Promote the use of low-water-use landscaping and irrigation devices in parks, and during review of new projects and modifications to existing developments.</p> <p>Responsibility: Community Development Department, Parks and Recreation Department.</p> <p>Timeline: Current and ongoing.</p>	<p>Ongoing</p> <ul style="list-style-type: none"> <li>● Green infrastructure plan has been developed to guide construction of green infrastructure as part of new development</li> <li>● Outdoor water use ordinance in place</li> <li>● Conservation-based water rates</li> <li>● Water conservation rebates</li> <li>● Free water use audits</li> <li>● Outdoor Water Use checklists for new development</li> <li>● City website</li> <li>● AMI system to generate water consumption reports</li> </ul>	<p>PW</p> <p>CDD</p>

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
C-b	<p><b>Property Owner Water Saving Techniques.</b> Encourage all property owners to implement the following conservation techniques: utilize drought tolerant plant materials, limit turf areas to 25% of landscaping, limit hours of the day for watering, retrofit with water-conserving fixtures, retrofit existing bathrooms and install new bathrooms with ultra low-flow toilets and water-conserving shower heads, and incorporate Green Infrastructure measures and design features in all applicable projects (including modifications to existing facilities) and processes whenever possible.</p> <p>Responsibility: Community Development Department, Public Works Department.</p> <p>Timeline: During Plan Review/prepare brochure following adoption of this Element</p>	<p>Ongoing</p> <ul style="list-style-type: none"> <li>• Review of landscape plans</li> <li>• Conservation-based water rates</li> <li>• Indoor Water Use checklist</li> <li>• Outdoor Water Use checklist</li> <li>• Rebates for replacement of turf and purchase of low water use appliances</li> <li>• City website</li> </ul>	<p>PW</p> <p>CDD</p>
C-c	<p><b>Water Emergencies.</b> Declare a state of water emergency when mandatory water conservation and/or water rationing is necessary and prepare newsletter articles and brochures to educate customers about water conservation.</p> <p>Responsibility: District Board, City Manager's Department, Public Works Department.</p> <p>Timeline: As needed.</p>	<p>The District Board declared a water shortage emergency condition in June 2022, and rescinded the declaration in July 2023 in response to respective declaration by the California State Water Resources Control Board.</p> <p>EMID is continuing participation in the Bay Area Water Supply &amp; Conservation Agency's negotiation for a drought implementation plan to allocate water among San Francisco Public Utilities Commission's wholesale water customers (also called a Tier 2 plan).</p>	<p>PW</p>
C-d	<p><b>Water Conservation Plan.</b> Update the City's Water Conservation Plan. This plan describes the water system, and water supply and demand within the District service area.</p> <p>Responsibility: Public Works Department.</p>	<p>The Urban Water Management Plan was revised and adopted in July 2021 with plans for an update in FY24-25.</p> <p>The Draft 2023 Foster City Climate Action Plan Update includes the target to</p>	<p>PW</p>

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	Timeline: 1993.	Reduce water consumption by 5% by 2030 and 15% by 2045.	
C-e	<p><b>Water Quality.</b> Continue existing programs to conserve and protect water quality in accordance with accepted standards and applicable law, permits, policy, and plans (including the Green Infrastructure Plan to be adopted in 2019) including the Municipal Regional Stormwater Permit (MRP) and associated regulations, as may be amended or succeeded. Foster incorporation of Green Infrastructure and Green Streets design and measures whenever possible to maintain and improve water quality.</p> <p>Responsibility: Public Works Department.</p> <p>Timeline: Current and ongoing.</p>	Ongoing	PW
C-f	<p><b>Lagoon Water Quality.</b> Continue to implement the Lagoon Management Plan in order to conserve and protect lagoon water quality by exchanging water with the Bay, with additional water quality testing sites and monitoring bacteria levels throughout the lagoon system.</p> <p>Responsibility: Public Works Department.</p> <p>Timeline: Current and ongoing.</p>	Ongoing	PW
C-g	<p><b>Lagoon Views and Recreational Opportunities.</b> Conserve and protect the Foster City Lagoon System by maintaining accessibility for views and recreational opportunities.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review</p>	Ongoing	CDD
C-h	<p><b>Public Information.</b> Conserve and protect the Foster City Lagoon System by educating the public about problems caused by disposal of toxic wastes into the storm water system and the problems which result from feeding waterfowl.</p>	<p>Ongoing</p> <p>Included in the Draft 2023 Foster City Climate Action Plan Update are Climate Resiliency and Leadership Goals. These goals are to educate and support the whole community to live sustainably and</p>	<p>PW</p> <p>CDD</p>

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	<p>Responsibility: Public Works Department, Community Development Department.</p> <p>Timeline: Prepare brochure following adoption of this Element</p>	to prepare for and adapt to a rising sea level and climate change.	
C-i	<p><b>Water Quality Discharge.</b> Conserve and protect the quality of the water that is discharged into the San Francisco Bay through implementation of the Lagoon Management Plan. Ensure compliance with all requirements of the Municipal Regional Stormwater Permit (MRP) and associated regulations, as may be amended or succeeded. Integrate Green Infrastructure features wherever practicable, consistent with the Green Infrastructure Plan to be adopted in 2019, for treatment of stormwater prior to entry to San Francisco Bay.</p> <p>Responsibility: Public Works Department.</p> <p>Timeline: Current and ongoing</p>	Ongoing	PW
C-j	<p><b>Air Quality Impacts.</b> Review proposed projects for their potential to affect air quality conditions.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review</p>	Ongoing for each development project.	CDD
C-k	<p><b>Air Pollution Sensitive Land Uses.</b> To the extent feasible, separate air pollution sensitive land uses from sources of air pollution.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review</p>	Ongoing for each development project.	CDD
C-l	<p><b>TSM Ordinance Enforcement.</b> Enforce the City's Transportation Systems Management (TSM) Ordinance for existing and proposed businesses with more than 25 employees to promote use of SamTrans, vanpools, carpools and flextime working hours for employees.</p> <p>Responsibility: Community Development Department.</p>	Ongoing. Included in Climate Action Plan. Various developments are required to submit annual TDM progress reports per their previously approved development permits.	CDD

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	Timeline: Current and ongoing		
C-m	<p><b>Reduction in Automobile Trips.</b> Encourage Foster City residents and employees to consolidate and/or eliminate motor vehicle trips as often as possible.</p> <p>Responsibility: Community Development Agency, Planning Division.</p> <p>Timeline: Prepare brochure following adoption of this Element</p>	<p>City continues to promote regional events such as Great Race for Clean Air and Bike to Work Day as well as promoting Commute.org.</p> <p>New projects are reviewed for progress in meeting the goals of Transportation Demand Management (TDM) programs currently in place; new development project applications (such as a proposed new hotel), are reviewed for their capacity to incorporate new TDM programs.</p> <p>The Draft 2023 Foster City Climate Action Plan Update includes measures and actions to reduce vehicle miles travelled commuting to work by encouraging alternate means of transportation beyond Single-Occupancy Vehicles.</p>	CDD
C-n	<p><b>Coordination with Other Agencies in Air Quality Improvements.</b> Coordinate review of large projects with local, regional and state agencies to improve air quality.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review</p>	<p>Ongoing.</p> <p>Actions taken to reduced auto-oriented design, such as providing flexibility in parking requirements in the Planned Development combining district, in addition to encouraged of preparation of TDM programs, which both encourage use of alternatives to transportation by private vehicle and therefore reduce environmental impacts related to air pollution.</p>	CDD

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
C-o	<p><b>Title 24.</b> Construct new buildings and additions to energy efficiency standards according to Title 24 of the California State Model Code.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review</p>	<p>Ongoing implementation of the energy conservation requirements in conformance with the California Energy Code and CALGreen continued.</p> <p>Included in Climate Action Plan.</p>	CDD
C-p	<p><b>Solar Heating and Cooling.</b> Encourage installation of solar panels for heating and cooling with solar energy.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review</p>	<p>Ongoing. The City offers “Express Plan Checks” for Solar and EV Charging station permits. In 2023, 148 solar permits and 30 EV charging stations permits were issued.</p> <p>The 2023 Draft Foster City CAP Update includes the goal to decarbonize existing and commercial buildings with a target to increase residential and commercial solar installations. Additionally, the CAP Update includes a target to continue providing carbon-free electricity options to the community and maintain Peninsula Clean Energy opt-out rates of less than 3%.</p> <p>City joined Peninsula Clean Energy to provide opportunity for all energy customers to purchase power from renewable sources and enrolled all City facilities in the ECO-100 100% renewable and carbon-free energy option.</p>	CDD
C-q	<p><b>Solar Heating for Pools.</b> Encourage property owners to heat all new and existing spas and swimming pools with solar energy.</p> <p>Responsibility: Community Development Department.</p>	Ongoing	CDD

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	Timeline: During Plan Review		
C-r	<p><b>Energy Information and Outreach.</b> Continue to expand and monitor information about energy conservation and establish a public outreach program to inform Foster City residents and businesses about the availability and importance of the information.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: Prepare brochure following adoption of this Element</p>	<p>The City continued to participate in Energy Upgrade California, publicizing the availability of rebates and public information meetings about the program through its Social Media accounts.</p> <p>The City continues to authorize several PACE financing options for residential and non-residential buildings.</p> <p>The 2023 Draft Foster City CAP Update includes goals and measures related to community outreach and energy conservation.</p> <p>City partners with Peninsula Clean Energy (PCE) to encourage residents to “opt-up” to PCE’s ECO-100, their 100% renewable energy product.</p> <p>The City annually participates in the SunShares program to educate the public on rooftop solar and zero-emission vehicle discounts.</p> <p>The City has offered a Solar Rebate Program for single-family residences since 2016.</p>	<p>CDD</p> <p>CM</p>
C-s	<p><b>Citywide Recycling Program.</b> Continue the citywide residential recycling program for single stream recycling of glass, aluminum and newspaper and establish a citywide commercial recycling program for white paper and cardboard.</p>	<p>Ongoing programs.</p> <p>Included in the Draft 2023 Foster City CAP Update is the goal to increase the diversion of materials from landfills and</p>	<p>PW</p>

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	<p>Responsibility: City Manager's Department, Community Development Department.</p> <p>Timeline: Current and ongoing</p>	the target to significantly reduce organic waste to landfills.	
C-u	<p><b>Recycling Information.</b> Inform all Foster City residents and businesses about recycling opportunities.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: Current and ongoing</p>	<p>Ongoing programs.</p> <p>Annually, green events are promoted and widely used by the community. In 2023, two document destruction (shred), one e-waste collection, six compost give-aways, and the annual coats for kids events were held. The City continued to provide recycling education through its website, direct mail, social media and contacts from its franchised hauler, JPA administrator and contract staff.</p> <p>Community outreach is a central component to encouraging residents and businesses. These efforts are included in the Draft 2023 Foster City CAP Update.</p>	PW
C-v	<p><b>Recycling Bins Incentives.</b> Waive fees and simplify the review process for trash enclosures around recycling bins.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: Current and ongoing.</p>	Ongoing programs.	PW
C-w	<p><b>City Procurement.</b> Prepare a City-wide procurement policy for the purchase of recycled products.</p> <p>Responsibility: City Manager's Department.</p>	Ongoing programs. Included in Climate Action Plan.	CM



PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	Timeline: December 1993.		
C-x	<p><b>Public Viewing Areas.</b> Expand public opportunities to learn about wetland areas and endangered species by creating public viewing areas with exhibits.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: Within three years following Element Adoption</p>	Ongoing	CDD
C-y	<p><b>Wetland Habitat.</b> Protect wetland habitat from human disturbance by posting signs prohibiting trespassing on vegetation typical of wetland areas.</p> <p>Responsibility: Community Development Department, Parks and Recreation Department.</p> <p>Timeline: Within one year following Element Adoption.</p>	Ongoing	CDD
C-z	<p><b>57 Acre Wildlife Refuge.</b> Prohibit development within 57 acre wildlife refuge.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review.</p>	Ongoing	CDD
C-aa	<p><b>Projects in the Vicinity of Shoreline Band.</b> Strictly control development proposals in the vicinity of the shoreline band.</p> <p>Responsibility: Community Development Department.</p> <p>Timeline: During Plan Review.</p>	Ongoing	CDD
C-bb	<p><b>National Pollution Discharge Elimination System (NPDES) Stormwater Management Plan.</b> Continue working with the county-wide task force to develop and implement a stormwater management plan to satisfy NPDES requirements. Review all new development and redevelopment, significant building and/or site modifications, and any projects which require right-of-way improvement or dedication for</p>	<p>Ongoing</p> <p>The City has adopted a Green Infrastructure Program and has amended its General Plan to include goals, policies, and objectives which</p>	PW

PROGRAM	PROGRAM DESCRIPTION	STATUS/PROGRESS IN 2023	DEPT
	<p>opportunity of incorporation of Green Infrastructure (Including Green Streets) design, features, and measures. Green Infrastructure and Green Streets design shall be incorporated to the maximum extent practicable in conformance with the City's Green Infrastructure Plan to be adopted in 2019 and for consistency and compliance with the Municipal Regional Stormwater Permit (MRP) and as directed by the State Water Resources Board; the Regional Water Quality Control Board, San Francisco Bay Region; the San Mateo Countywide Water Pollution Prevention Program; the Flood and Sea Level Rise Resiliency Agency, once formed; and standards of any relevant policymaking organization.</p> <p>Responsibility: Public Works Department.</p> <p>Timeline: Current and ongoing.</p>	encourage use of environmentally-friendly methods for treatment of stormwater; Green Infrastructure Plan provides conformance with requirements of the Municipal Regional Stormwater Permit through NPDES.	

#### Additional Content:

Other related efforts and actions completed in 2023 that illustrate planning and development activity within the City are listed below:

- **Interagency or Intergovernmental Coordination**
  - RICAPS - Foster City has participated in this San Mateo County Intergovernmental Coordination group for environmental sustainability.
  - BAWSCA – Foster City has participated in this Intergovernmental group on water sustainability planning.
  - 21 Elements – Foster City participated in this Intergovernmental group in San Mateo County to collaborate on the Housing Element and housing issues.
  - ALUC – Foster City coordinated the Safety Element policies to provide required overflight notification.
  - SamTrans - In 2023/2024 Staff participated in SamTrans Bus Stop Improvement Plan (BSIP) Public Agency Working Group meetings and reviewed Draft Bus Stop Design Guidelines.
- **Implementation of Mitigation Measures from the General Plan EIR:**
  - Created a draft of the Climate Action Plan
  - Adopted an updated Safety Element (Mitigation Measure #3.7-7)
- **Equity Planning Considerations:** The City included geographic targeting for improving housing choices in several Housing Element 2023-2031 programs.