

REGULAR MEETING OF THE FOSTER CITY PLANNING COMMISSION

MINUTES

JULY 20, 2023

1. **CALL TO ORDER**

At 7:00 p.m. by Vice Chair Haddad

This meeting was held as a hybrid meeting.

2. **ROLL CALL**

Present: Commissioners Bronitsky, Haddad, and Pedro

Absent: Chair Jagtiani and Commissioner Venkat

Staff Present: Sofia Mangalam, Community Development Director; Thai-Chau Le, Planning Manager; Kevin McGill, Assistant Planner; Leslie Carmichael, Consultant Planner; Aaron Pfannenstiel, Consultant Planner; Denise Bazzano, Assistant City Attorney

3. **COMMUNICATIONS FROM THE PUBLIC**

1. None

4. **CONSENT CALENDAR**

1. MINUTES OF JUNE 1, 2023 PLANNING COMMISSION AND JOINT STUDY SESSION BETWEEN THE PLANNING COMMISSION AND PARKS AND RECREATION COMMITTEE MEETING

2. MINUTES OF JUNE 15, 2023 REGULAR MEETING

ACTION: Motion by Commissioner Bronitsky, seconded by Commissioner Pedro to move the Minutes of June 1, 2023 Planning Commission and Joint Study Session between the Planning Commission and Parks and Recreation Committee Meeting and Minutes of June 15, 2023 Regular Meeting to August 17, 2023 Regular Meeting due to lack of quorum, carried by roll call vote, passed 3-0-0-2 (Absent: Chair Jagtiani and Venkat)

5. **CONTINUED PUBLIC HEARING**

1. None

6. **NEW PUBLIC HEARING**

2. RECOMMEND APPROVING A REDUCTION OF THE REQUIRED FRONT YARD SETBACK FROM 14'-9" TO 10'-9" IN ORDER TO CONSTRUCT AN 83 SQUARE FOOT GARAGE ADDITION TO THE FRONT ELEVATION OF THE SINGLE-STORY SINGLE-FAMILY HOME LOCATED AT 780 WIDGEON STREET IN NEIGHBORHOOD 2 – UP2023-0091 AND AR2023-0012

ACTION: Commissioner Bronitsky motioned for item 6.2 to be moved to the top of the public hearing, Commissioner Pedro seconded, carried by roll call vote, passed 3-0-0-2 (Absent: Chair Jagtiani and Venkat)

ACTION: Motion by Commissioner Bronitsky to approve Resolution 1) a Use Permit to allow a reduction of the required front yard setback to 10' – 9" (UP2023-0091) and 2) an Architectural Review request to approve a 83 square foot garage addition to the front elevation of an existing single-story single-family home (AR2023-0012), seconded by Commissioner Pedro, to Adopt Resolution No. P-08-23, passed 3-0-0-2 (Absent: Chair Jagtiani and Venkat)

1. TO REVIEW AND RECOMMEND THE CITY COUNCIL TO APPROVE THE DRAFT SAFETY ELEMENT UPDATE – GP2023-0001

ACTION: Motion by Commissioner Bronitsky to approve recommending the City Council adoption of a General Plan Amendment, amending the Local Hazard Mitigation Plan and Safety Element by repealing the existing 2016 Safety Element and adopting the updated 2023 Safety Element and finding the amendment within the scope of the certified Environmental Impact Report prepared for the Foster City Housing and Safety Elements Update, seconded by Commissioner Pedro, to Adopt Resolution No. P-09-23, approving GP2023-0001, carried by roll call vote, passed 3-0-0-2 (Absent: Chair Jagtiani and Venkat)

3. TO AMEND THE ROOF MATERIAL POLICY P-2-2000 ("POLICY"). THE PROPOSED AMENDMENT IS TO ELIMINATE THE PLANNING COMMISSION REVIEW REQUIREMENT OF STANDING SEAM METAL ROOF FOR SINGLE FAMILY DWELLINGS IN R-1 ZONING DISTRICT

ACTION: Motion by Commissioner Bronitsky to approve Resolution approving an amendment to Planning Commission Policy P-2-2000, reroofing for single-family dwellings – Citywide in R-1 Zoning Districts with two additional corrections: 1) to remove the language that reads "Standing Seam Metal Roof are allowed only if solar collector film is added" on page five of the Policy and 2) to add the category of Metal Slate into the allowable materials on page one and page five, seconded by Commissioner Pedro, to Adopt Resolution No. P-10-23, passed 3-0-0-2 (Absent: Chair Jagtiani and Venkat)

7. OLD BUSINESS

1. None

8. NEW BUSINESS

1. None

9. STUDY SESSION

1. None

10. COMMUNITY DEVELOPMENT DEPARTMENT DIRECTOR REPORT

1. Director Mangalam provided three updates:
 - The review of the adopted Housing Element by the Department of Housing and Committee Development, is due by the upcoming Tuesday. Staff members are eager to receive the comments and hope for certification.

- Staff is currently in the process of drafting revisions to both the ADU (Accessory Dwelling Unit) and the Density Bonus Ordinances. These revisions are planned to be presented to the Planning Commission on August 17th.
- Staff is also working on Objective Design and Development Standards for Multi-Family Housing and Mix-Use Development applications and intends to discuss this in a Study Session with the Planning Commission, also scheduled for August 17th.

11. STATEMENTS AND REQUESTS FROM THE COMMISSIONERS

1. Commissioner Pedro expressed his happiness and enthusiasm at being fully onboard and becoming a part of the Planning Commission. He is eager to serve his term to the best of his abilities and thanked the staff for their support.
2. Commissioner Bronitsky expressed gratitude to both the staff and consultants for their contributions, assistance, and efforts.
3. Vice Chair Haddad expressed gratitude to the City staff for providing the reports.

12. ADJOURNMENT

Adjourned at 7:47 pm to August 17, 2023 Regular Meeting.

PASSED AND ADOPTED by the Planning Commission of the City of Foster City at a Regular Meeting thereof held on August 17, 2023 by the following vote:

AYES, COMMISSIONERS:

NOES, COMMISSIONERS:

ABSTAIN, COMMISSIONERS:

ABSENT, COMMISSIONERS:

RAVI JAGTIANI, CHAIR

ATTEST:

SOFIA MANGALAM, SECRETARY