RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOSTER CITY AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT WITH HINDERLITER DE LLAMAS & ASSOCIATES (HDL) IN AN AMOUNT NOT TO EXCEED $33,900 TO PROVIDE BUSINESS LICENSE TAX ADMINISTRATION SERVICES AND APPROVE A SUPPLEMENTAL BUDGET APPROPRIATION OF $33,900 IN THE GENERAL FUND'S FINANCIAL SERVICES DEPARTMENT, ACCOUNT NUMBER 001-1140-415-4251

CITY OF FOSTER CITY

WHEREAS, the Financial Services Department currently administers its business license tax (BLT) program internally; and

WHEREAS, unlike many other cities, Foster City does not have the staffing capacity to do revenue recovery/code compliance on entities who are non-compliant with the City's BLT ordinance, nor does it have the capacity to do BLT audits, and

WHEREAS, many such cities within San Mateo County have contracted out BLT administration to service providers who have developed software and tools to address revenue recovery and BLT audit needs so that cities can improve its total collection of BLT; and

WHEREAS, the City Council desires to enter into an agreement with HdL to provide the City of Foster City with business license tax administrative services and their business license software.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Foster City authorize the City Manager to execute an agreement, dated October 16, 2023, with Hinderliter De Llamas & Associates (HdL) and the City of Foster City for HdL in an amount not to exceed $33,900 to provide business license tax administration services, including their business license software to Foster City and approve a supplemental budget appropriation of $33,900 in the General Fund's Financial Services Department, account number 001-1140-415-4251.

PASSED AND ADOPTED as a resolution of the City Council of the City of Foster City at the regular meeting held on the 16th day of October 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
JON FROOMIN, MAYOR

ATTEST:

_____
PRISCILLA SCHAUS, CITY CLERK