



DATE: May 1, 2023

TO: Mayor and Members of the City Council  
President and Members of the Estero Municipal Improvement  
District (EMID) Board of Directors

VIA: Stefan Chatwin, City/District Manager

FROM: Derek Schweigart, Director of Parks and Recreation  
Tiffany Oren, Recreation Manager

DEPARTMENT: Parks and Recreation

SUBJECT: THREE-YEAR JOINT USE AGREEMENT FOR JOINT USE  
FACILITIES BETWEEN THE CITY OF FOSTER CITY/EMID AND  
THE SAN MATEO-FOSTER CITY SCHOOL DISTRICT FROM  
MAY 1, 2023, THROUGH APRIL 30, 2026

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## RECOMMENDATION

It is recommended that City Council/EMID Board adopt the attached resolution authorizing a three-year Joint Use Agreement for Joint Use Facilities between the City of Foster City and the San Mateo-Foster City School District from May 1, 2023 to April 30, 2026.

## EXECUTIVE SUMMARY

The City of Foster City/Estero Municipal Improvement District (EMID) has had a Joint Use Agreement (JUA) with the San Mateo-Foster City School District since 1991 for the joint use of Audubon, Foster City, and Brewer Island School facilities. City staff reviewed the JUA with San Mateo-Foster City School District staff and recommends extending the previous agreement with mutually agreed upon updated terms. The attached JUA language was reviewed by the City Attorney/District Legal Counsel, school district staff and City/District staff.

## BACKGROUND

On December 16, 1991, the City of Foster City/EMID and the Foster City Community Development Agency established a JUA with the Foster City-San Mateo Elementary School District. The purpose of the JUA was to provide for the construction and future availability of three joint use facilities located at Audubon, Brewer Island, and Foster City Schools.

The JUA was amended November 1993, August 1994, March 1999, March 2011, September 2016, and April 2020. The current agreement expires on April 30, 2023.

The Parks and Recreation Department (Department) utilizes the multipurpose rooms at Audubon and Foster City Elementary Schools year-round for City operated youth and adult contract classes and providing meeting space for community non-profits such as the Foster City Community Chorus, local scout troops and youth sports organizations. Either Audubon or Foster City Elementary School is made available to the City for summer day camp programs. Beach Park Elementary School's multipurpose room has not been reflected in past agreements as the school was not opened during previous JUA's. The new facility is included in the proposed agreement. Brewer Island Gym is used most days for youth and adult sport rental programs that the City facilitates.

The Department works closely with school district staff, student, and parent communities at each of the Foster City's schools. The Department provides a Wednesday Enrichment Program for all four elementary schools. The City's teen program staff, in cooperation with the Youth Advisory Committee, hosts the bi-annual Youth Summit for seventh and eighth grade Bowditch Middle School students. The City also hosts the Bowditch Middle School graduation party at the William Walker Recreation Center.

The recommended term of the JUA is approximately three (3) years, effective May 1, 2023 through April 30, 2026.

## ANALYSIS

The JUA between the City and the School District has been in place for over 30 years and benefits the City and the community by providing greater access to a variety of public facilities within the City's jurisdiction and for a greater level of services the City and non-profit organizations are able to provide to the community. In preparation for the JUA renewal, City and school district staff met this year to evaluate and update its terms and ensure the agreement meets the operational needs of both the City and school district while continuing to serve both youth and adults in the community.

Staff recommends entering into a new JUA with the San Mateo-Foster City School District for the joint use of facilities as described above. The following is a change to

the proposed terms which have been negotiated and accepted by both the City and the school district:

- Adding the new Beach Park Elementary School to the list of facilities available for joint use (specifically, the multipurpose room)

The recommended agreement has a three-year term effective May 1, 2023 through April 30, 2026. The JUA was reviewed by the City Attorney/District Legal Counsel, the school district and City/District staff. The JUA is scheduled for consideration by the San Mateo-Foster City School Board at its regular meeting on April 27, 2023.

### California Environmental Quality Act

Not Applicable

### FISCAL IMPACT

Expenses related to the Joint Use Agreement are included in the FY 2022-2023 Budget as follows:

\$40,000 Utilities at all three facilities  
\$40,000 Janitorial at Brewer Island Gym  
\$80,000 TOTAL

### CITY COUNCIL VISION, MISSION, AND VALUE/PRIORITY AREA

Facilities and Infrastructure, Operational Excellence, and Social Equity

### ATTACHMENTS:

Attachment 1 – City Resolution  
Attachment 2 – EMID Resolution  
Attachment 3 – Joint Use Agreement