



DATE: August 21, 2023

TO: President and Members of the Estero Municipal Improvement District (EMID) Board of Directors

VIA: Stefan Chatwin, District Manager

FROM: Andrew Brozyna, Public Works Director
Zaheed Danish, Acting Public Works Maintenance Manager
Frank Schoening, Public Works Maintenance Superintendent

DEPARTMENT: Public Works

SUBJECT: SOLE SOURCE PURCHASE OF A 150 KW MOBILE
EMERGENCY GENERATOR FOR A TOTAL AMOUNT OF
\$103,237.64 FROM GLOBAL POWER SUPPLY, LLC

RECOMMENDATION

It is recommended that the Estero Municipal Improvement District (EMID) Board of Directors approve the sole source purchase of a 150 KW mobile emergency generator for a total amount of \$103,237.64 from Global Power Supply, LLC and authorize District Manager to approve the purchase order.

EXECUTIVE SUMMARY

The Emergency Generator was purchased in 2002 and has exceeded its useful life of 20 years. Repairs have become more difficult due to the age of the generator and some replacement parts have been discontinued. Staff has determined that a new emergency generator is needed. Funding for this purchase is available and budgeted in the Wastewater Division Equipment Replacement Fund Account No. 458-0110-413-4385.

BACKGROUND/ANALYSIS

The emergency generator is used to electrically power the lift stations that convey wastewater throughout the City of Foster City during power outages, preventing sewer

overflows.

The generator is listed among the assets in the Wastewater Enterprise's Equipment Replacement Fund and \$120,000 has accumulated for this purchase. Funding for the purchase was appropriated as part of the FY 2023-2024 budget.

Global Power Supply, LLC has provided a quote for the generator that is included as Attachment 2 to this report. Global Power Supply has certified that it is the sole authorized dealer in the state of California for the generator with the specifications required by the EMID (Attachment 3). Foster City Municipal Code section 3.04.110 provides that the bidding requirements in the City's Purchasing Policy may be dispensed with for commodities that can be obtained from only one vendor (i.e., a sole source purchase). This generator has the capacity necessary for EMID's Wastewater Enterprise. This unit is currently in stock and available for immediate delivery upon authorization of purchase.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Not Applicable

FISCAL IMPACT

Adequate funds have been budgeted and are available in the amount of \$103,237.64 for the new 150 KW mobile emergency generator in the FY 2023-2024 Wastewater Enterprise Equipment Replacement Fund, Account No. 458-0110-413-4385.

CITY COUNCIL VISION, MISSION, AND VALUE/PRIORITY AREA

Facilities and Infrastructure

ATTACHMENTS:

Attachment 1 – Resolution

Attachment 2 – Quote from Global Power Supply, LLC

Attachment 3 – Sole Source letter from Global Power Supply, LLC