



DATE: October 16, 2023

TO: Mayor and Members of the City Council

VIA: Stefan Chatwin, City Manager
Marlene Subhashini, Assistant City Manager

FROM: Derek Schweigart, Parks and Recreation Director
Frank Fanara, Parks Manager

DEPARTMENT: Parks and Recreation

SUBJECT: AGREEMENT WITH ELITE POWER WASHING COMPANY FOR PARK SYSTEM AND CIVIC FACILITIES ROUTINE PRESSURE WASHING SERVICES IN AN AMOUNT NOT TO EXCEED \$35,000 PER YEAR FOR A TOTAL OF \$105,000 OVER A THREE-YEAR PERIOD FROM NOVEMBER 1, 2023 THROUGH JUNE 30, 2026 WITH OPTIONAL EXTENSIONS THROUGH JUNE 30, 2028

RECOMMENDATION

It is recommended that the City Council of the City of Foster City adopt the attached resolution approving an agreement with Elite Power Washing Company for routine maintenance of City parks system and civic facilities in the amount not to exceed \$35,000 per year for a total of \$105,000 over a three-year period from November 1, 2023, through June 30, 2026, with optional extensions through June 30, 2028; authorizing the Mayor to execute the Agreement and authorizing the City Manager to execute any optional extensions, if exercised by the City.

EXECUTIVE SUMMARY

Annual routine pressure washing maintenance consists of cleaning various surfaces, including but not limited to parks, sidewalks, buildings, and other civic facility areas. This service is essential to maintain the cleanliness and safety of public areas. Funding of \$35,000 is available in the FY 2023-24 budget in account no. 001-0520-452-4251, Contractual Services, for this work. Adoption of the resolution will approve an

agreement with Elite Power Washing Company for routine pressure washing maintenance up to the annual budgeted amount during Fiscal Years 2023-2024, 2024-2025, and 2025-2026 with optional extensions up to two (2) additional years.

BACKGROUND

Proactive pressure washing maintenance is pivotal for our community, as it elevates the appearance and safety of public spaces. Maintaining the cleanliness and upkeep of parks, sidewalks, buildings, and other civic facility areas not only fosters community pride and leaves a positive impression, but also mitigates potential safety hazards.

Over the years, the Parks and Recreation Department has collaborated with various vendors and City staff to diligently oversee and maintain cleanliness for a range of public spaces, including addressing issues such as spills and contamination. Regular cleaning is particularly effective in minimizing health risks associated with contaminants like animal/bird feces, mold, and mildew. Additionally, this maintenance practice significantly contributes to the preservation of our public infrastructure, prolonging its lifespan. Notably, it aligns seamlessly with our community's commitment to environmental responsibility.

ANALYSIS

On July 10, 2023, the City issued a Request For Proposal (RFP) for power washing services. Five (5) proposals were received by the July 22, 2023, due date. The RFP required proposers to provide pricing for various pressure washing services. While a contract of this amount would require an RFP to be approved by City Council pursuant to the City's Purchasing Policy and Chapter 3.04 of the Foster City Municipal Code, staff had a good faith belief that the total agreement amount would fall below the City Council approval threshold given the original estimated costs for the power washing. Upon review, Elite Power Washing Company was determined by staff to have submitted the overall lowest cost proposal, using both a total of each price and by applying the proposed rates for each service. As a result, staff is recommending that Elite Power Washing be the approved vendor for these services.

The scope of work is defined in the RFP that has been incorporated into the proposed Agreement. Adoption of the resolution will approve the agreement, which sets rates at which routine pressure washing maintenance will be compensated up to \$35,000 per year during Fiscal Years 2023-2024, 2024-2025, and 2025-2026 with extensions up to two (2) additional years.

California Environmental Quality Act

Not Applicable

FISCAL IMPACT

The cost of power washing services with Elite Pressure Washing is in an amount not to exceed \$35,000 per year for a total of \$105,000 over a three-year period from November 1, 2023, through June 30, 2026. Funding of \$35,000 is available in the FY 2023-2024 budget in Account No. 001-0520-452-2451, Contractual Services, for this work.

CITY COUNCIL VISION, MISSION, AND VALUE/PRIORITY AREA

Facilities and Infrastructure

ATTACHMENTS:

Attachment 1 - Resolution

Attachment 2 - Agreement

Attachment 3 - Pressure Washing Proposal Summary

Attachment 4 - Proposal from Elite Pressure Washing