

10.1. A Resolution of the City Council of the City of Foster City Approving the Appointment of Fifteen Members to the Youth Advisory Committee



DATE: September 16, 2024

TO: Mayor and Members of the City Council

VIA: Stefan Chatwin, City Manager

FROM: Derek Schweigart, Parks and Recreation Director
Tiffany Oren, Recreation Manager
Madeline Koval, Recreation Coordinator

DEPARTMENT: Parks and Recreation

SUBJECT: APPOINTMENT OF FIFTEEN MEMBERS TO THE YOUTH
ADVISORY COMMITTEE

RECOMMENDATION

It is recommended that City Council approve the attached resolution appointing the following fifteen members to the Youth Advisory Committee to annual full terms on the Youth Advisory Committee (YAC) for the 2024-2025 school year.

Name, School, Grade

Medha Chellapilla, Bowditch Middle School, 8
Jakob Gowdy, Hillsdale High School, 10
*Kiana Gowdy, Hillsdale High School, 12
*Aanvi Gupta, Aragon High School, 12
*Amperly Hom, San Mateo High School, 11
Anoushka Kashyap, San Mateo High school, 10
Navya Kayath, San Mateo High School, 9
*Emily Liu, Hillsdale High School, 12
*Emily Meng, Burlingame High School, 11
*Isha Misra, San Mateo High School, 10
Raneem Motalib, San Mateo High School, 11
*Nolan Quan, Hillsdale High School, 10
Meilin Rife, Aragon High School, 11
*Lian Wang, Aragon High School, 12

*Francesca Wesley, San Mateo High School, 12

* denotes returning members

EXECUTIVE SUMMARY

Staff conducted interviews of all new and returning applicants. Staff reviewed a total of 37 applicants for YAC for the 2024-2025 school year. Based on the interview process and evaluation, staff recommends the above 15 applicants be appointed to the YAC for the 2024-2025 school year.

BACKGROUND/ANALYSIS

YAC was developed to encourage greater participation of youth within Foster City. The Committee's goal is to explore teen issues and report recommendations and results to City Council.

YAC has been operating successfully with 15 members (down from 25), since 2011. The decrease in committee size was supported by City Council, feeling that this number would continue to effectively involve a large cross section of the youth/teen community. YAC is large enough to efficiently plan and implement activities; all members can actively participate and work as a team; and the Parks and Recreation Department staff liaison is able to spend more time guiding and advising each individual member. Staff and YAC members saw a need to create the classification of 'Member-at-Large' positions due to the overwhelming interest in being involved in YAC activities. Members-at-Large do not sign the YAC commitment contract and do not have voting privileges. They do, however, attend meetings. The addition of Members-at-Large meets the needs of the Foster City youth when they cannot commit to attending eighty percent of the required committee meetings.

The process for choosing YAC committee members includes reviewing applications with questions that focus on the applicant's involvement in school and community activities. The following criteria are used to select applicants:

- Outstanding level of commitment in previous years serving on the YAC
- School Representation
- Grade Representation
- Involvement in community activities
- Interview

This year, staff liaison, Madeline Koval, conducted interviews for the YAC. Of the 51 applications received, 37 candidates scheduled an interview to assess their interest and alignment with the committee's goals. Overall, the process highlighted the importance of effective outreach and careful evaluation to select committee members.

There are 15 YAC applicants recommended for approval. Upon City Council approval, YAC would have a full complement of fifteen active members for the 2024-25 school year.

Staff recommends that the above applicants be appointed as outlined in this staff report.

California Environmental Quality Act

Not Applicable

FISCAL IMPACT

There is no fiscal impact associated with this item.

CITY COUNCIL VISION, MISSION, AND VALUE/PRIORITY AREA

City Council Operations and Improved Community Engagement

ATTACHMENTS:

- Attachment 1 - Resolution
- Attachment 2 - Contract
- Attachment 3 - Application

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOSTER CITY
APPROVING THE APPOINTMENT OF FIFTEEN MEMBERS TO THE YOUTH
ADVISORY COMMITTEE

CITY OF FOSTER CITY

WHEREAS, staff reviewed thirty seven applicants for the Youth Advisory Committee for the 2024-2025 school year; and

WHEREAS, Fifteen applicants met the minimum requirements; and

WHEREAS, staff conducted interviews of all new applicants; and

WHEREAS, selections were made based on the following criteria:

- Outstanding level of commitment in previous years serving on the YAC
- School Representation
- Grade Representation
- Involvement in community activities
- Interview

WHEREAS, it is recommended that the City Council appoint the following fifteen members to the Youth Advisory Committee: Medha Chellapilla, Jakob Gowdy, Kiana Gowdy, Aanvi Gupta, Amperly Hom, Anoushka Kashyap, Navya Kayath, Emily Liu, Emily Meng, Isha Misra, Raneem Motalib, Nolan Quan, Meilin Rife, Lian Wang, Francesca Wesley to full terms on the Youth Advisory Committee for the 2024-2025 school year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Foster City does hereby appoint the above named applicants for the full term on the Youth Advisory Committee for the 2024-2025 school year.

PASSED AND ADOPTED as a resolution of the City Council of the City of Foster City at the regular meeting held on the 16th day of September, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PATRICK SULLIVAN, MAYOR

ATTEST:

PRISCILLA SCHAUS, CITY CLERK



The City of Foster City

2024 – 2025 Youth Advisory Committee

COMMITMENT CONTRACT

As a member of the Youth Advisory Committee, I agree to the following:

1. I commit to participate on the Youth Advisory Committee from September 2024 through June 2025.
2. I promise to miss no more than **three** regularly scheduled meetings.
3. I promise to serve on at least **two** sub-committees throughout the term.
4. I will observe policies and procedures of the City of Foster City and the Parks and Recreation Department.

I understand that if I fail to meet the above commitments, my continued service with the Foster City Youth Advisory Committee will be reviewed. If the committee members feel it is necessary, a recommendation for removal from the committee may be forwarded to the City Council for review.

YAC Member Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

YAC Advisor Signature: _____ Date: _____



2024-25 Youth Advisory Committee Application

* Required

Statement of Purpose

The Foster City Youth Advisory Committee shall have the following purpose, power and duties:

1. Foster greater involvement of youth in municipal government and civic affairs.
2. Study problems, activities, and concerns of youth, especially as they relate to municipal programs or projects of the City of Foster City.
3. Hold forums on problems, activities, and concerns of youth, either alone or in conjunction with other governmental agencies and community organizations as the Youth Advisory Committee deems desirable.
4. Recommend the implementation of community programs which the Youth Advisory Committee deems desirable.
5. Review those municipal matters referred to YAC by the City Council or other City Committees and make recommendations to the Council or committees on those matters.

Requirements

To be a member of the Youth Advisory Committee you must:

1. Be a resident of Foster City.
2. Be entering grades 6 through 12 in Fall of 2024.
3. Be available for a team building, leadership training in September.
4. Be available for meetings on Wednesdays from 7:00-8:00pm beginning in September and ending in June.
5. Be willing to attend additional meetings as necessary.

Commitment

As a member of the Youth Advisory Committee you must sign a contract which states you will:

1. Participate on the Committee from September 2024 through June 2025.
2. Miss no more than 3 regularly scheduled meetings/events.
3. Serve on at least two subcommittees throughout the term.
4. Observe all policies and procedures of the City of Foster City and the Parks and Recreation Department.

Please fill out the following:

1. Name *

2. Address *

3. Phone Number *

4. Email Address *

5. Birthdate *

6. School and grade in Fall 2024 *

7. Extra Curricular Activities *

8. Why do you want to be a member of YAC? *

9. What issues would you like to see addressed by YAC? *

10. What do you feel you can offer as a member of this committee? *

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